



THE UNIVERSITY OF
MELBOURNE

2015 Single Subject Studies

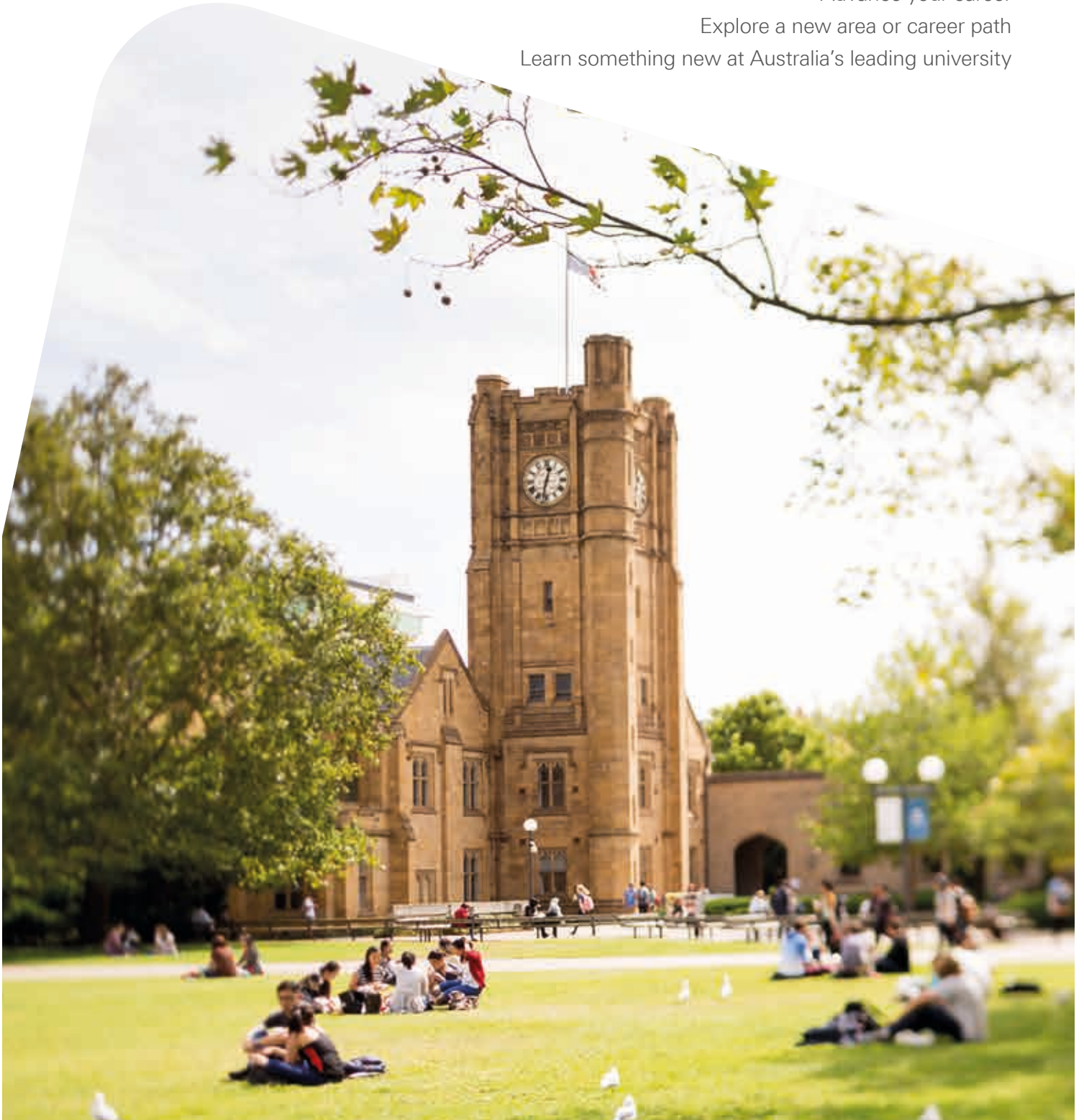
**Enrol in a single subject through our
Community Access Program.**

A pathway to undergraduate study at Melbourne

Advance your career

Explore a new area or career path

Learn something new at Australia's leading university



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Study at Australia's leading university

Give your career a boost by enrolling in a single subject through the University of Melbourne's Community Access Program (CAP).

Whether you're looking to explore a new field, embark on a new career direction, or pursue further study in an undergraduate or graduate degree, enrolling in a single subject at the University of Melbourne will help you achieve your goals.

The University of Melbourne offers a world standard education recognised globally for our academic excellence and pioneering research. We are consistently ranked as one of the world's leading universities, and our graduates are sought after by employers around the world.

We have a proven history of over 160 years of leadership in research, innovation, teaching and learning. At Melbourne, you will be taught by renowned researchers and industry leaders recognised globally for their outstanding achievements. You will learn from lecturers and tutors who are experts in their fields and who are engaged in research in areas like nutritional engineering, breast cancer risk genes and other exciting research advances.

We invite you to join our community of students, researchers and academics, and make the most of the opportunity to study at one of the best institutions in the country.

"I'm enjoying learning a subject I'm interested in without the pressure of having to achieve a grade."

Melanka Yankov

Melanka loves studying at Melbourne. She first completed the Bachelor of Arts at the University, and last year completed her Master of Teaching (Early Childhood). This year she is studying the online subject Classical Mythology for her own interest.



Why study a single subject?

Single subject study is a rewarding way to contribute to your career development, strengthen your academic record or pursue personal and professional interests.

At Melbourne we call single subject study the 'Community Access Program' (CAP).

A PATHWAY TO UNDERGRADUATE STUDY AT MELBOURNE

You can enhance your chances of selection into an undergraduate degree at the University of Melbourne through assessed single subject study under the non-school leaver entry pathway. See page 5 for more information.

ADVANCE YOUR CAREER

You can develop your knowledge and skills and get a professional edge in your career.

EXPLORE A NEW AREA OR CAREER PATH

You can test the waters with one or two subjects before deciding whether your interest can become your new career. Single subject study allows you to explore your options before taking the leap into a full degree.

Whether you're a student at the University of Melbourne¹ or at another tertiary institution, you can also take single subjects outside your degree so you can pursue a specific interest.

MEET PREREQUISITES FOR AN UNDERGRADUATE OR GRADUATE DEGREE

Completing specific subjects can help you meet prerequisite subjects for an undergraduate or graduate course at the University of Melbourne.

LEARN SOMETHING NEW AT AUSTRALIA'S LEADING UNIVERSITY

You can choose to study from a huge range of subjects to suit your personal and professional interests – from accounting to zoology and everything in between. You will be taught by expert teachers and researchers who are at the forefront of their field.

BE SUPPORTED WHILE YOU STUDY

Even if you're only undertaking one subject at Melbourne, you'll still be able to access our student support services, including:

- University libraries, including borrowing rights, free library tours and classes, and information sessions for new students
- The University's Careers and Employment, Disability Liaison, Academic Skills, Health and Counselling, Student Housing and Financial Aid services
- Access to your own Student Portal (my.unimelb) and an official University email account
- The Learning Management System (LMS), which provides access to subject outlines, lecture recordings and other learning resources including online material.

services.unimelb.edu.au

OTHER REASONS TO STUDY A SINGLE SUBJECT

Bridging program for overseas-trained professionals

If you are an overseas-trained professional and need to complete

single subjects in order to meet the entry requirements to practise your profession in Australia, you can enrol in a bridging program. Please contact the relevant faculty or graduate school.

Enabling studies

Domestic students who need to complete single subjects in order to satisfy the entry requirements for an undergraduate or graduate award course at the University of Melbourne may be eligible to enrol into enabling study rather than single subject study (CAP). If you think that your intended study may be classified as enabling study, please contact the relevant faculty or graduate school for advice before you submit your application.

about.unimelb.edu.au/governance-and-leadership/faculties

Students who are undertaking approved bridging or enabling study may be eligible for FEE-HELP.



"I love studying at the University of Melbourne, both for the interesting skills and knowledge I am acquiring and also for the social aspect. I am enjoying meeting lots of great people!"

Elizabeth Judson

Liz had been working as a doctor for eight years when a significant life event made her consider a career change. She has rediscovered her love for maths through single subjects Linear Algebra and Calculus, which she is studying to qualify for entrance into the Master of Engineering (Civil).

¹ If you're a current University of Melbourne student, approval from your home faculty or graduate school is required before applying for CAP, and credit will not be granted towards your current award course.

How to apply

1

Choose your subject/s

- Determine the study area you're interested in pursuing through single subject studies.
futurestudents.unimelb.edu.au/courses/single_subject_studies/study_areas
- Find out more about the subject you want to study from the University Handbook:
handbook.unimelb.edu.au
- If you're unsure which subject/s to choose, contact the relevant faculty or graduate school to discuss your options.
futurestudents.unimelb.edu.au/courses/single_subject_studies/study_areas

For most subjects, you may choose to study in either assessed or non-assessed mode. See further information at right.

2

Meet entry requirements

- Check if the subject has prerequisites in the University Handbook.
- Make sure you meet the subject prerequisites and any other requirements.
- You can also check with the relevant faculty or graduate school to ensure you meet the entry requirements.

3

Complete an application

Applications for single subjects are submitted using the University's online application. If you have already studied at the University of Melbourne you should apply using your existing student ID number.

futurestudents.unimelb.edu.au/admissions/applications/other-applications/CAP

Make sure you check the application deadlines on the back cover of this brochure.

4

Enrol into subjects

You will be advised of the outcome of your application via email. If your application is successful, you will receive information about how to accept your offer and complete the enrolment process online.

CHOOSE YOUR MODE OF STUDY

You may choose to study in either assessed or non-assessed mode.

Assessed mode

- Studies are graded/assessed
- You will receive an official transcript of results
- You must attend all lectures, tutorials and practical classes, and complete all set assessment tasks, including relevant examinations.

Non-assessed mode

- You will attend lectures only
- You will not be graded/assessed and will not receive an academic record
- If you are accepted into an award course at a later date, your non-assessed studies will not be credited
- Non-assessed enrolments are approved by faculties or graduate schools on a discretionary basis.

INTERNATIONAL APPLICANTS

International applicants must ensure that undertaking single subject study does not violate Australian visa conditions. For example, a visitor visa does not usually allow an enrolment for a study program that is more than three months in length. For more information please contact:

Department of Immigration and Border Protection

immi.gov.au/Help/Locations/Pages/our-offices.aspx

International Student Services

services.unimelb.edu.au/international

SUBJECT AVAILABILITY

Most undergraduate subjects and some graduate subjects are available through single subject studies (CAP) in Semester 1 and Semester 2, and a limited number are offered during the Summer Semester or in intensive study mode throughout the year.

Acceptance into single subject study requires approval from the relevant faculty or graduate school. Faculties/graduate schools reserve the right to limit the availability of some subjects

to those students enrolled in award degrees only. For high demand subjects, quota restrictions may apply; you may need to supply a supporting statement to enhance your chances of selection.

If the number of available places in a quota-restricted subject is filled prior to the application closing date for the semester, the application will be considered for the following semester (where the subject is available for two semesters).



Non-school leaver entry pathway

If you do not meet the standard entry requirements for selected undergraduate degrees at the University of Melbourne, you may be eligible to gain entry using the non-school leaver entry pathway.

You can use assessed mode single subjects (CAP) as the basis for your application for selected undergraduate courses at the University of Melbourne. CAP subjects can be used to demonstrate academic merit if your previous results were not sufficient for selection, or in some cases can be recognised as equivalent to completing Victorian Certificate of Education (VCE) subjects to satisfy prerequisites.

USE CAP TO MEET VCE SUBJECT PREREQUISITES

Non-school leavers can use single subject studies as a way to meet course prerequisites. If you complete specified first year subjects via CAP (in assessed mode) and achieve the required mark, this is considered equivalent to meeting VCE subject prerequisites.

The following CAP subjects are available to non-school leaver applicants to meet the equivalent VCE Units 3/4 subject prerequisites:

VCE Units 3 and 4 prerequisite	CAP subject
Biology	Choose one of the following: Biology of Cells and Organisms or Genetics and the Evolution of Life
Chemistry	Fundamentals of Chemistry
English	Choose one of the following: Modern and Contemporary Literature or Literature and Performance
Mathematical Methods	Introduction to Mathematics
Physics	Physics 1: Fundamentals
Specialist Mathematics	Calculus 1

For VCE Units 3/4 that require a study score of 25 or more, at least a pass (50–64 per cent) in the corresponding first year CAP subject will be required to meet the prerequisite. Subjects must be completed in assessed mode.

For details about these subjects, see the University Handbook:

handbook.unimelb.edu.au

Non-school leavers must complete their CAP study before lodging an application for their chosen undergraduate degree. For detailed information about the non-school leaver entry pathway visit:

access.unimelb.edu.au/nsl

USE CAP AS A BASIS OF ENTRY TO UNDERGRADUATE STUDY

You can also enrol in single subjects (CAP) to demonstrate your likelihood to succeed in tertiary study and to enhance your chance of selection under the non-school leaver entry pathway.

To be eligible for consideration under the non-school leaver entry pathway, you must complete a minimum of 50 points (generally equivalent to four subjects or one semester) of single subject study (assessed mode), and obtain a grade point average (GPA) of at least 75 per cent.

It is recommended that you enrol in single subjects (CAP) to meet prerequisites (if applicable – see above) and where possible, complete at least half of your remaining CAP study using subjects that are offered as part of your intended degree.



“It has been a lifelong dream to study anthropology and enrolling in single subjects as a mature age student allowed me to check first whether I would actually enjoy returning to uni. After completing my CAP subjects, the answer is yes! I enjoy learning from high quality teaching staff and I find the tutorials intellectually stimulating.”

Anita Sampieri

Anita is studying single subjects in Literature, Performance and Language to qualify for entrance into the Bachelor of Arts.

Study areas

Single subjects are offered by our faculties and graduate schools at both undergraduate and graduate level.

You can explore your subject options or find out how to get in touch with the relevant faculty or graduate school at:

futurestudents.unimelb.edu.au/courses/cap/study_areas

Architecture, Design and Built Environments

Natural, virtual, built and social environments.

Arts

Humanities, social sciences and languages.

Business and Economics

All areas of business, economics and commerce.

Education

Teaching and education policy and research.

Engineering and IT

Studies in engineering specialisations, including biomedical, chemical, civil, electrical, environmental, mechanical, spatial and software engineering, as well as information technology and information systems.

Environment, Agriculture and Primary Industries

Climate change, food security, forests and fire, social and environmental change, sustainable cities and urban landscapes.

Health Sciences

Medicine, dentistry and health sciences.

Law

Law and legal practice.

Music, Visual and Performing Arts

Music, music theatre, visual art, film and television, performing arts and interdisciplinary areas.

Science

A huge range of pure and applied sciences.

Veterinary Science

Studies in wildlife management, animal welfare and veterinary public health.



Tuition fees

For single subject study you pay fees for each subject that you enrol in.

Your fees will vary depending on your enrolment (assessed or non-assessed mode), the subjects you choose (undergraduate or graduate and the area of study or discipline), as well as the study load (EFTSL)¹ of each subject. Tuition fee payments are usually made before you commence your study.

2015 UNDERGRADUATE SINGLE SUBJECT FEES

As a guide, the table below shows the 2015 fee for a standard single undergraduate subject (12.5 credit points), by discipline. The discipline band for each subject is determined by the University.

Broad area of study	Discipline fee band	CAP subject fee (assessed mode) ²	CAP subject fee (non-assessed mode) ²
Agriculture, Engineering, Sciences and Veterinary Science	Agriculture (including Agriculture - Dookie)	\$2796	\$1816
	Computing	\$2840	\$1708
	Engineering	\$3136	\$1884
	Information Systems	\$2840	\$1708
	Mathematics, Statistics	\$2796	\$2236
	Optometry	\$2744	\$1648
	Science	\$3272	\$2620
	Surveying	\$3136	\$1884
Veterinary Science		\$5908	
Built and Natural Environment	Built Environment	\$3492	\$1400
Business and Economics	Accounting, Administration, Commerce, Economics	\$3716	\$2980
Education	Education	\$2156	\$1300
Health and Medical Sciences	Behavioural Science	\$2796	\$1680
	Dentistry	Not available for enrolment in this mode	
	Health (non-clinical)	\$2796	\$1680
	Medicine	Not available for enrolment in this mode	
	Medicine (clinical)	Not available for enrolment in this mode	
	Nursing	\$2144	\$1716
	Other Health	\$2796	\$1680
Physiotherapy	\$2456	\$2456	
Humanities, Social Sciences and Languages	Arts, Foreign Languages, Humanities, Social Studies	\$2100	\$1052
Law	Law	\$4552	\$3644
Music, Visual and Performing Arts	VCA (Audio Visual)	\$4484	\$3364
	VCA General	\$2744	\$2060
	VCA (Performing Arts)	\$2744	\$2060
	Visual and Performing Arts	\$2744	\$2060

¹ Equivalent Full-Time Study Load (one year).

² Fee for one standard 12.5 credit point subject.

2015 GRADUATE SINGLE SUBJECT FEES

The 2015 fees for a standard single graduate subject is available at:

futurestudents.unimelb.edu.au/admissions/fees/CAP

For details of the study load (EFTSL) and discipline of every subject at the University, refer to:

enrolment.unimelb.edu.au/fees

FEE DISCOUNTS

For alumni

University of Melbourne alumni receive a 20 per cent discount on the standard fee for undergraduate CAP subjects taken in assessed or non-assessed mode.

To be eligible, you must be:

- A former student who successfully completed a minimum of 100 credit points over one year of full-time study at the University; or
- A former international student who completed at least one semester of study in a study abroad or exchange program at the University; or
- A former academic or professional staff member who completed a minimum of three years' service with the University; or
- A former University committee member who completed a minimum of three years' service as a member of an official University committee.

This discount also applies to some graduate subjects.

For staff and families

University of Melbourne staff and their immediate families may be eligible to receive a discount of up to 25 per cent on the standard fees for single subject studies. The discount applies to undergraduate and graduate subjects taken in assessed or non-assessed mode.

To find out more go to:

futurestudents.unimelb.edu.au/admissions/fees/CAP

KEY DATES FOR 2015

Semester	Date	Application closing date
Summer Semester 2015	5 January–1 March 2015	5 December 2014
Semester 1 2015	2 March–31 May 2015	6 February 2015
Semester 2 2015	27 July–25 October 2015	3 July 2015

Note: Application closing dates do vary for some subjects and late applications may be considered. Please consult the relevant faculty or graduate school.

Make sure you consult the relevant faculty or graduate school directly regarding your class commencement and completion dates as they may vary depending on individual subjects. The application closing date is generally two weeks before the start of teaching.

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 futurestudents.unimelb.edu.au/contact/brochure

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For further information, refer to:
unimelb.edu.au/Statutes

Statement on Privacy Policy

When dealing with personal or health information about individuals, the University of Melbourne is obliged to comply with the *Information Privacy Act 2000* and the *Health Records Act 2001*.

For further information, refer to:
unimelb.edu.au/unisec/privacy

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