



VCA School of Art: The Venice Biennale, Frankfurt, Münster, Documenta & Berlin (Global Atelier: Studio Rundgang)

24 JUN – 13 JUL 2017

Code: VCA2017B

Tour Leaders Simone Slee, Lou Hubbard, Sanja Pahoki

Physical Ratings 

12.5-credit-point subject: Studying Contemporary Art, Studio Options 2 Intensive: Venice Biennale – Frankfurt – Münster Sculpture Project – Documenta – Berlin for second year BA students

Overview

Course Overview

FINA20031: Global Atelier: Studio Rundgang - Venice Biennale – Frankfurt – Münster Sculpture Project – Documenta – Berlin; Contemporary Art Tour 2017. For School of Art Bachelor of Fine Arts (Visual Art)

Semester: Non-Teaching Period and Semester 2

School: School of Art, Faculty of VCA and MCM, The University of Melbourne

Course Lecturers: Simone Slee, Lou Hubbard and Sanja Pahoki

Credit Points: 12.5 credit points

Enrolments: Available to 2nd Year BaVa (VA) students

Introduction

The alignment of three of the most significant European art events: the 57th Venice Biennale, the 5th Münster Sculpture Project and Documenta 14 in Kassel occurs only once every ten years. In 2017 the School of Art is offering a Global Atelier: Studio Rundgang, 20-day trip to capitalise on this unique opportunity. This tour will also include a stop-over in Frankfurt am Main and a six day exploration of Berlin, two key international centres of art in Germany.

This is the second Global Atelier: Studio Rundgang tour conducted by the School of Art, and this 2017 subject has been developed in collaboration with Australians Studying Abroad.

Subject Description

This course will be introduced at VCA and then taught in Venice, Frankfurt, Kassel, Münster and Berlin during a 20-day research tour in addition to producing artworks and an exhibition at VCA on return from the trip. The subject will offer students an immersive experience and intensive research study of these key art events and cities of art production. It will involve preliminary lectures and associated textual study, followed by on-site seminars and group discussions. A Subject Outline, including a Project brief and readings will be given to students prior to the trip departure late in Semester 1. Assignments will be determined as projects pertinent to the location and the event. This will be researched and drafted (in journal or other modes of recording) during the visit and then completed upon return to the VCA with an exhibition outcome in the Student Gallery in semester 2, 2017.

Overview and context of art events and cities visited

Brion Cemetery

Visit to the monumental Brion Tomb, in San Vito d'Altivole, designed by Italian architect Carlo Scarpa, between 1970 and 1975.

Venice Biennale - 57th International Art Exhibition

The Venice Biennale is one of the longest established and most significant agenda-setting contemporary art events on the international art calendar. Okwui Enwezor, the 2015 Biennale's director claimed: "No event or exhibition of contemporary art has continuously existed at the confluence of so many historical changes across fields of art, politics, technology, and economics, like la Biennale di Venezia." The biennale is renowned for profiling artists representing the various nations included in the exhibition, coupled with a history of selecting influential international curators.

2017 will be Venice's 57th biennale and it will be directed by the French curator of the Centre Pompidou, Christine Macel. Her emphasis for the 57th Biennale will be on the role of artists creating and injecting vitality into the world despite the age of anxiety and rifts pervasive in the world today. In addition to the curated exhibition within the pavilions of the Giardini and Arsenale, the national pavilions will include solo exhibitions by Tracey Moffat representing Australia and Phyllida Barlow representing the United Kingdom.

The Global Atelier: Studio Rundgang study tour will comprise five full days in Venice with extensive time spent in the main venues for the Biennale (the pavilions within the Giardini and Arsenale) as well as numerous satellite exhibitions across the city. It will also include other significant museums in Venice in addition to experiencing the unique and rich historical cosmopolitan canal city of Venice.

Frankfurt am Main, Germany

Between Venice and the Münster Sculpture Project we shall stop over at the international hub Frankfurt am Main. Akin to many German regional cities, Frankfurt has an interconnected art network of internationally significant museums, Kunstverein (Art Club) and Art Academy and galleries. In Frankfurt this includes the Schirn Kunsthalle, Museum für Moderne Kunst and possibly at the re-known art school, the Staedelschule and its associated contemporary art space, Portikus. This tour will spend two days in Frankfurt am Main investigating some of these various art spaces.

Münster Sculpture Project

Every ten years since 1977, the Münster Sculpture project has been exhibiting artworks that investigate the relationship between site location, politics, public space and the urban environment in the city of Münster. Since the project's inception there has been curatorial involvement by German curator Kasper König (curator at Museum Ludwig and prior rector of the Staedelschule, Frankfurt). This fifth sculpture project also includes curators Britta Peters and Marianne Wagner. The Münster Sculpture Project has made a significant contribution to the discourse of contemporary public art and a model for many cities that we can see in examples such as Public Art Melbourne. Important artworks in the canon of contemporary art have become permanent in the city of Münster including Bruce Nauman's *Square Depression* (1997 realized in 2007) and Ilya Kabakov's *Look up and read the words*, (1987).

The Global Atelier: Studio Rundgang study tour will spend a day travelling throughout the city visiting both the new temporary artworks of the Münster Sculpture Project and the permanent artworks.

Documenta 14, Kassel

Documenta is a 100-day exhibition established in 1955 to showcase modern and contemporary art in Germany after the repression of modern art by the Nazis before and during the Second World War. Documenta quickly became not only a significant event for the contemporary art in Germany, but soon included other international artists to become one of the most important art events on the international art calendar. Documenta occurs every five years and this Documenta 14 will be curated by Polish-born Adam Szymczyk. Szymczyk is the prior curator of Kunsthalle Basel and has been described by the New York Times as a "curatorial rock star" ("Superstar Among Curators. The New York Times. Retrieved 2014-03-04.) The curatorial framework for Documenta 14 is: "The Parliament of Bodies and Open Form Societies." The Documenta Public Programs asks: "What does it mean to be public? How does a body become public? What are the political conditions of representation? Is representation the only form of political, democratic action? Can the social contract be rewritten? Can an exhibition be thought as a Parliament of Bodies, as an ensemble of relationships between animate and inanimate beings producing agency through

cooperation?" (see: [Public Programs](#), Posted on 23.10.2016).

This Global Atelier: Studio Rundgang study tour will be visiting Documenta in Kassel over at least three full days.

Berlin

Since the 1989 fall of the Berlin Wall, Berlin with its rich cultural and sub-cultural heritage, cheap living and affordable studio conditions has attracted artists to live and work from all over Europe and beyond. As a consequence, over the 1990s and 2000s, Berlin has emerged as one of the world's most central locations of artistic production with a proliferation of studios, galleries, museums and art events such as Art Forum Berlin and the Berlin Biennale.

This Global Atelier: Studio Rundgang will spend the last six days of the tour visiting key museums and galleries in order to contextualise the experience of the large scale art events of Documenta, the Biennale and the Münster Sculpture Project.

Subject material and activities

Readings

Readings and handouts pertaining to the background of the art events and cities to be visited will provide broad historical and contextual details for the subject and the project. In addition, students are expected to identify and locate further readings in relation to their research and proposed artwork while in Europe and on return to Australia. Teaching staff will advise students on research techniques that may be used to locate additional reading material.

Site Visits

Site visits will take several forms: on-site lectures and walking tours; museum and gallery visits; independent self-guided tours. Visits may be three or more hours in duration, and travel time to these sites will vary. Visits will usually be scheduled in order for student to remain on-site as long as they please afterwards, or be in an area of the city that offers activities related to the site. Site visits may be rescheduled due to adverse weather conditions. Teaching staff will be happy to advise students of optional site visits that complement the curriculum and may be undertaken independently by students.

Note:

This course is very demanding, both physically and mentally. The program involves a considerable amount of walking, as well as the navigation a lot of steep stairs and use of the subway and other forms of public transport. Weather conditions in Europe, in summer, can range from very hot to cold and wet.

The Course Lecturers

Global Atelier: Studio Rundgang - Venice Biennale – Frankfurt – Münster Sculpture Project – Documenta – Berlin; Contemporary Art Tour 2017 will be led by Simone Slee (Head of Sculpture and Spatial Practice), Lou Hubbard (Head of Photography) and Sanja Pahoki (Lecturer in Photography) who in addition to being academics at the School of Art, VCA, Faculty of the VCA & MCM are also practicing contemporary artists.

Lou Hubbard has a Masters of Fine Art from RMIT University and is Head of Photography, School of Art

VCA & MCM, The University of Melbourne.

Simone Slee is an artist and the Head of Sculpture & Spatial Practice, School of Art, VCA & MCM, The University of Melbourne.

Sanja Pahoki is an artist and lecturer in Photography at the VCA & MCM, The University of Melbourne.

Further Information

For reservations and travel information:

Australians Studying Abroad

Tel: 03 98226899

Fax: 03 98226989

Email: info@asatours.com.au

Academic enquiries only:

Simone Slee

Tel: 03 90359491

email: sleesa@unimelb.edu.au

or

Lou Hubbard

Tel: 03 90359484

Email: lhubbard@unimelb.edu.au

Teaching staff will be throughout the trip at regularly scheduled times to speak to students about assignments, offer advice on research, or to assist students in finding their way about the city.

Leaders



Simone Slee

Artist and the Head of Sculpture & Spatial Practice, School of Art, VCA & MCM, The University of Melbourne.

Simone Slee is an artist and the Head of Sculpture & Spatial Practice, School of Art, VCA & MCM. Her PhD titled: *Help a Sculpture and other abfunctional potentials*, is currently pending from the University of Melbourne. Simone has also previously studied at the Städelschule, Frankfurt am Main as a guest student of Professor Ayse Erkmen and has a Masters of Fine Art from RMIT University. Simone Slee makes artwork that has its origins in sculpture. She produces installations, photographs, videos and sculptural objects that often engage the body and have a performance potential. Simone has exhibited locally, nationally and internationally in India and Germany. Most recently with a solo exhibition called, *Help a Sculpture* (2015) at the Margaret Lawrence Gallery, VCA; *Houses that are Happy to Help with one of the possible problems of art* at the Shepparton Art Museum (2016). Other notable group and solo exhibitions have occurred at Sarah Scout Presents, Melbourne; the India Art Fair, New Delhi, India; Portikus, Frankfurt am Main; ACCA, Melbourne and the 2003 Melbourne International Festival.



Lou Hubbard

Artist and Head of Photography, School of Art VCA & MCM.

Lou Hubbard has a Masters of Fine Art from RMIT University and is Head of Photography, School of Art VCA & MCM. Her cross-disciplinary practice that includes sculpture, video, site-specific installation, photography, drawing and painting focuses on the dynamics of training, submission and the aesthetics of sentimentality. She has exhibited since 2000 in solo and group exhibitions across Australia, as well as Hong Kong, Edinburgh, Auckland, Rome, Seoul, Berlin, Manila, Portland (Oregon), Istanbul. Major shows include the Perth International Arts Festival; *Making It* New Museum of Contemporary Art Sydney; *NEW 10*, Australian Centre for Contemporary Art; *Reinventing the Wheel: the Readymade Century* MUMA; Melbourne *NOW*; National Gallery of Victoria, *Dead Still Standing* occupying West Space Melbourne; *Neverwhere*, Gaia Gallery Istanbul and *Lurid Beauty: Australian Surrealism and its Echoes* National Gallery of Victoria. International studio residency awards include the Cite Paris, Barcelona and AIR, Antwerp.



Sanja Pahoki

Artist and lecturer in Photography,
School of Art, VCA & MCM.

Sanja Pahoki is an artist and lecturer in Photography at the VCA & MCM. She is also a current PhD candidate at Monash University. Her PhD research, 'Being Kazimir Malevich' investigates a significant encounter in front of art. Sanja has a BFA (Honours) and MFA (Research) from the Victorian College of the Arts. She also has a BA (majoring in Psychology and Philosophy) from the University of Melbourne. Her work has been exhibited both nationally (ACCA @ Mirka at Tolarno Hotel, Heidi Museum of Modern Art, Centre for Contemporary Photography, Gertrude Contemporary Art Spaces, Perth Institute of Contemporary Art, Plimsoll Gallery in Hobart, Australian Centre for Photography in Sydney, Queensland University of Technology) and internationally (Japan, Shanghai, Vienna, Berlin, Hamburg, Paris and Rotterdam). In 2008 & 2012, Sanja was awarded an international studio residency in Reykjavik, Iceland and a 3-month OZCO residency in Helsinki in 2010. She will be attending a studio residency in Brussels at the end of 2017.



Itinerary

The Itinerary

The following itinerary provides an outline of the proposed daily program. Participants should note that the daily activities described in this itinerary may be rotated and/or modified in order to accommodate museum opening hours, temporary exhibitions and other events. Participants will receive a final itinerary together with their tour documents.

Departure Ex Australia

Day 0: Friday 23 June: Melbourne

- Depart Melbourne for Milan

Bassano del Grappa - 1 night

Day 1: Saturday 24 June: Milan – Altivole – Bassano del Grappa

- Upon arrival in Milan Malpensa, coach transfer to Bassano del Grappa
- The Brion Cemetery, San Vito, Altivole
- Lecture 1 and Tutorial 1: Orientation.
 - A review of accommodation facilities, meal arrangements, teaching activities, and means of getting about the city. This introductory lecture will review the general procedures around which the teaching programme will be structured. The general pattern of lecture, tutorial, and site visit will be outlined. Questions regarding assessment, assignments, reading and research procedures will be answered. Administrative details such as tutorial groups and availability of teaching staff for meetings will be attended. Accommodation facilities and day to day life will be discussed. To a large extent, this will be a 'housekeeping' session, but is an important stage in the process of settling into study and accommodation.

Venice - 5 nights

Day 2: Sunday 25 June: Bassano del Grappa – Venice

- Train transfer to Venice
- Venice Biennale including off-sites (open ticket for four days)

Day 3: Monday 26 June: Venice

- Punta della Dogana
- Palazzo Grassi
- Palazzo Fortuny

Day 4 – Day 6: Tuesday 27 June – Thursday 29 June: Venice

- Venice Biennale including off-sites (open ticket for four days)

Frankfurt - 2 nights

Day 7: Friday 30 June: Venice – Frankfurt am Main

- Airport transfer to Venice Airport
- Flight Venice – Frankfurt

Day 8: Saturday 1 July: Frankfurt am Main

- Museum für Moderne Kunst
- Schirn Kunsthalle
- Frankfurter Kunstverein

Kassel - 4 nights

Day 9: Sunday 2 July: Frankfurt am Main – Kassel

- Transfer to Münster by train
- Münster Sculpture Project
- Transfer to Kassel by train

Day 10 – Day 12: Monday 3 July – Wednesday 5 July: Kassel

- Visit Documenta (4 day pass)

Berlin - 7 nights

Day 13: Thursday 6 July: Kassel – Berlin

- Visit Documenta (4 day Pass)
- Transfer to Berlin by train

Day 14: Friday 7 July: Berlin

- Hamburger Bahnhof

Day 15: Saturday 8 July: Berlin

- Berlinische Galerie

Day 16: Sunday 9 July: Berlin

- Sammlung Boros Collection
- Jüdisches Museum Berlin (The Jewish Museum)
- The Memorial to the Murdered Jews of Europe – Field of Stelae

Day 17: Monday 10 July: Berlin

- KW Institute for Contemporary Art

Day 18: Tuesday 11 July: Berlin

- Various commercial galleries and art spaces

Day 19: Wednesday 12 July: Berlin

- Time at leisure

Day 20: Thursday 13 July: Berlin – Frankfurt – Melbourne

- Participants returning to Australia at the conclusion of the course will transfer by train to Frankfurt airport for the return flight. You are scheduled to arrive back into Australia on Saturday 15 July 2017.

Accommodation

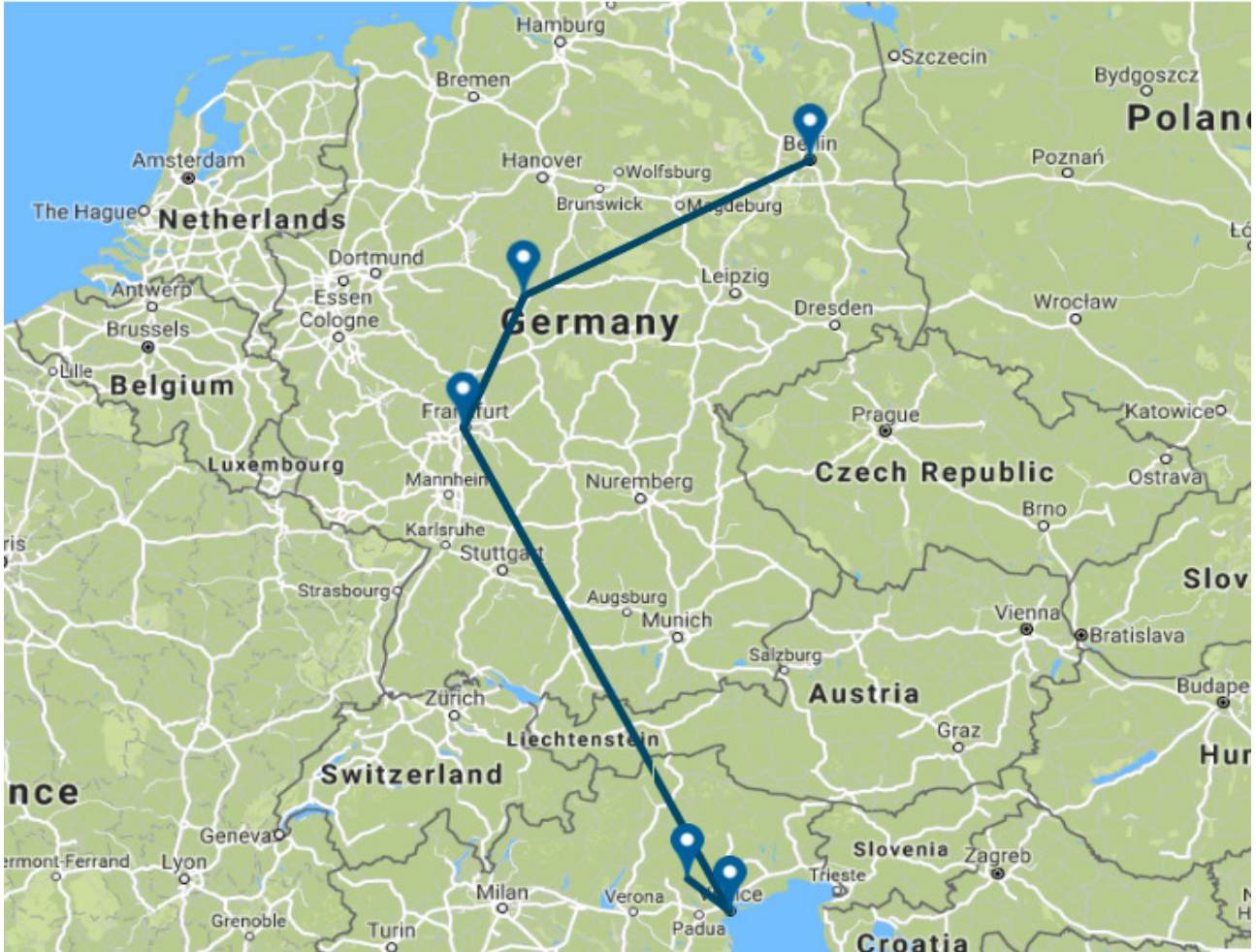
20 days in Italy and Germany

In twin-share accommodation with private facilities at the following hotels:

- Bassano del Grappa (1 night): 4-star Best Western Hotel Palladio - located within walking distance to Ponte Degli Alpini and the train station. www.hotelpalladiobassano.com
- Venice (5 nights): Istituto Canossiano San Trovaso - simple accommodation in a 15th-century monastic building located within a short distance to the Venice Biennale. www.romite1323.com
- Frankfurt am Main (2 nights): 4-star Savigny Hotel - located within walking distance to the main station and the city centre. www.savigny-hotel.com
- Kassel (4 nights): 4-star hotel Best Western Plus Hotel Kassel City - located near Documenta exhibition spaces. www.bestwesternhotelkassel.de
- Berlin (7 nights): 3-star Grimm's Hotel Potsdamer Platz - recently opened; located near main museums and galleries. www.grimms-hotel.de

Single rooms may be requested – and are subject to availability and payment of the single supplement. Further information on hotels will be provided in the 'Tour Hotel list' given to tour members prior to their departure.

Tour Map



Tour Price & Inclusions

AUD \$7270.00 Tour Price incl. airfares (min 15 students)

AUD \$7070.00 Tour Price incl. airfares (min 20 students)

AUD \$995.00 Single Supplement

AUD \$65.00 Supplement if over 25 years of age for the German Rail Pass

Course Price includes:

- Return airfare economy class with Singapore Airline incl. airfare taxes to the value of \$940.00 AUD.

23 June: Melbourne - Singapore, Singapore - Milan

13 July: Frankfurt - Singapore, Singapore - Melbourne

- Economy Class fare with Lufthansa: 30 June: Venice – Frankfurt
- Accommodation in twin-share rooms with private facilities
- Dinner in Bassano del Grappa (24 June) and breakfast daily
- Transportation by air-conditioned coach from Milan Malpensa airport to Bassano del Grappa (24 June) & in Münster (2 July)
- Train transfer in 2nd class from Bassano del Grappa to Venice (25 June)
- 3-day German Youth Rail Pass for 2nd class rail travel: 2 July Frankfurt-Münster-Kassel; 6 July Kassel-Berlin; 13 July Berlin-Frankfurt
- Public transport tickets and entrances to museums and galleries outlined in the itinerary to the value of €390.00 per person

Tour Price does not include:

- Meals other than dinner in Bassano del Grappa, breakfast in Frankfurt, Kassel & Berlin
- Travel Insurance
- Airfare taxes in excess of \$940.00 AUD (return flight to Australia)
- Travel Insurance
- Personal spending money
- Luggage in excess of 20kg (lbs)
- Porterage at hotels, airports, train stations, subways or vaporetto stops
- Visas (if applicable)



Physical Endurance & Practical Information

Physical Ratings 

The number of flags is a guide to the degree of difficulty of ASA programs relative to each other (not to those of other tour companies). It is neither absolute nor literal. One flag is given to the least taxing tours, six to the most. Flags are allocated, above all, according to the amount of walking and standing each tour involves. Nevertheless all ASA tours require that participants have a good degree of fitness enabling 2-3 hours walking or 1-1.5 hours standing still on any given site visit or excursion. Many sites are accessed by climbing slopes or steps and have uneven terrain.

This 20-day subject involves:

- accommodation in twin-share rooms with private facilities in hotels in Bassano del Grappa, Venice, Frankfurt am Main, Kassel and Berlin
- an extensive amount of walking and use of public transport within cities
- intercity travel by rail between Bassano del Grappa-Venice, Frankfurt-Münster-Kassel, Kassel-Berlin and Berlin-Frankfurt
- portage is not included; participants MUST be able to carry their own luggage at airports, on and off trains, vaporettos and subways etc. You must also be able to walk with your luggage up to 600m.

It is important to remember that ASA programs are group tours, and slow walkers affect everyone in the group. As the group must move at the speed of the slowest member, the amount of time spent at a site may be reduced if group members cannot maintain a moderate walking pace. ASA programs should not present any problem for active people who can manage day-to-day walking and stair-climbing. However, if you have any doubts about your ability to manage on a program, please ask your ASA travel consultant or Simone Slee or Lou Hubbard whether this is a suitable subject for you.

Please note: it is a condition of travel that all participants agree to accept ASA's/Simone Slee and Lou Hubbard's directions in relation to their suitability to participate in activities undertaken on the program,

and that ASA's/Simone Slee and Lou Hubbard's retain the sole discretion to direct a participant to refrain from a particular activity on part of the program. For further information please refer to the ASA Reservation Application Form. It is a condition of travel that students notify Simone Slee, Lou Hubbard and ASA at the time of applying, of any medical conditions, or treatment for any chronic condition, mental or physical, of any kind, that might in any way affect participation during the tour.

Practical Information

Prior to departure, tour members will receive practical notes which include information on visa requirements, health, photography, weather, clothing and what to pack, custom regulations, bank hours, currency regulations, electrical appliances and food. The Department of Foreign Affairs & Trade website has advice for travellers See: www.smarttraveller.gov.au

Booking Conditions

Applications & Enrolments

To make a reservation on this course, please send Australians Studying Abroad a deposit of \$500.00 per person together with a completed & signed ASA Reservation Form. Please note that this deposit constitutes a partial payment of the tour price; it is not a tuition fee and does not replace HELP or other normal student fees. ASA is arranging your travel and tour; the University is responsible for all academic matters.

You will be notified shortly afterwards whether you have been selected to participate in the subject.

- If you have not been selected you will be given the option of having your name put on a waiting list for a possible second round offer.
- If you have been selected your reservation is subject to the understanding that you will be undertaking this course as originally indicated on your ASA Reservation Form. In the event that you fail to enrol in this subject under the category you have indicated, then ASA reserves the right to cancel your reservation.

In addition to fulfilling ASA's requirements, all participants must be accepted to enrol in FINA20031: Studio Options 2 at the University of Melbourne. Please read the following enrolment options carefully. Application forms and further information are available from the School of Art

Email: sleesa@unimelb.edu.au

Students must enrol in Studio Options 2 and then register in this particular studio options offering when this becomes available. Participants must be currently enrolled in the BaFa (VA) award course at the University of Melbourne:

- In order for this subject to count as credit towards your current degree/diploma, you must enrol in the subject according to the requirements of your course. Normal prerequisites for the subject are required. Standard CSP or course fees apply.

Scholarship and Overseas Help Loan

For further information please contact the Melbourne Scholarships Office (undergraduate)

Melbourne Global Scholars Award

Check: www.mobility.unimelb.edu.au/outbound/programs/umos.html

Overseas Help Loan

Check: ask.unimelb.edu.au/app/answers/detail/a_id/6093

Insurance

Insurance is covered by the University of Melbourne once the Faculty has approved the student for the subject. Insurance must be lodged at least 7 days prior to departure, otherwise students are not covered. Forms and applications: students.unimelb.edu.au/admin/insurance.



Reservation Application

TOUR NAME

VCA2017B: VCA School of Art: The Venice Biennale, Frankfurt, Münster, Documenta & Berlin (Studio Options 2)

TOUR DATES

24 June - 13 July 2017

Please **complete one application, per person in block letters and sign**. Parental signature is required for participants under 18 years of age. Please mail this form with the appropriate deposit to: **P.O. Box 8285, ARMADALE, VICTORIA, 3143**. On receipt of this Reservation Application and deposit, ASA will process your booking and if approved, send you a tour confirmation.

Applicant Details (as in passport)

TITLE Mr Mrs Ms Miss Dr Other

FIRST NAME Preferred FIRST NAME

MIDDLE NAME SURNAME

POSTAL ADDRESS

CITY STATE COUNTRY POSTCODE

TEL. (AH) () TEL. (BH) () Mobile Tel:

EMAIL address

Date of birth / / STUDENT U-NUMBER GENDER Male Female

Passport Number Expiry date / / Nationality

I have enclosed a colour copy of my current valid passport ASA has a colour copy of my current passport

Travel Plans

I wish to depart from Melbourne

Other City in Australia on (date) **23 / 06 / 2017**

I wish to return with the Group Flight

from Alternate City in Europe on (date) / /

ASA group airfares are usually very flexible. Although you are normally required to depart with the group, the airfare will allow you to extend your travels at the conclusion of the tour. Please contact our office for further information. You must nominate a return date, as flights to Australia can be heavily booked at certain times of the year.

Meals

I do not have any specific dietary requests

Allergies: Refer to the Medical Information

Please **X** the box if you **CAN NOT** eat any of the following:

fish poultry red meat dairy products

eggs pork nuts

Other

Correspondence

Your preferred method of correspondence Postal Mail Email Address

Emergency Contact Details

Note: this person MUST be available by telephone and be present in Australia for the duration of your tour with ASA

Name Relationship to Traveller

Address

TEL. (AH) () TEL. (BH) () Mobile Tel:

EMAIL address



Reservation Application

TOUR NAME VCA2017B: VCA School of Art: The Venice Biennale, Frankfurt, Münster, Documenta & Berlin (Studio Options 2)

TOUR DATES 24 June - 13 July 2017

Tour Accommodation

Below we have asked you to indicate your accommodation preference. Accommodation preferences will be addressed on a **first-come-first-serve** basis. Due to the restricted configuration of rooms allocated to us, we cannot guarantee that you will be allocated the room of your choice. **Please number the following boxes in order of preference, where 1 is your first preference.**

Option A: Twin-share accommodation (2 people per room - 2 single beds)

Twin-share room (2 people per room - 2 single beds)

I wish to share with

Option B: Single room accommodation (payment of AUD \$995.00 Single Supplement required)

Single room throughout the tour (note this option is extremely limited!)

Tour Price & Inclusions

AUD \$7270.00 Tour Price incl. airfare (min 15 students)

AUD \$7070.00 Tour Price incl. airfare (min 20 students)

AUD \$995.00 Single Supplement

AUD \$65.00 Supplement if over 25 years of age for the German Rail Pass

Tour Price includes:

- Return airfare economy class with Singapore Airlines incl. airfare taxes to the value of \$940.00 AUD.
 - 23 June: Melbourne - Singapore, Singapore - Milan
 - 13 July: Frankfurt - Singapore, Singapore - Melbourne
- Economy Class fare with Lufthansa: 30 June: Venice - Frankfurt
- Accommodation in twin-share rooms with private facilities at the following hotels:

- BASSANO DEL GRAPPA: Best Western Hotel Palladio, www.hotelpalladiobassano.com	24 - 25 June 2017; 1 night
- VENICE: Istituto Canossiano San Trovaso, www.romite1323.com	25 - 30 June 2017; 5 nights
- FRANKFURT: InterCity Hotel, www.frankfurt.intercityhotel.de	30 June - 2 July 2017; 2 nights
- KASSEL: Best Western Plus Hotel Kassel City, www.bestwesternhotelkassel.de	2 - 6 July 2017; 4 nights
- BERLIN: Grimm's Hotel Potsdamer Platz, www.grimms-hotel.de	6 -13 July 2017; 7 nights
- Dinner in Bassano del Grappa & Breakfast daily (excluding Venice)
- Travel by private coach Milan Malpensa airport to Bassano del Grappa (25 June) & in Münster (2 July)
- Train transfer in 2nd class from Bassano del Grappa to Venice (25 June)
- 3-day German Youth Rail Pass for 2nd class rail travel: 2 July Frankfurt - Münster - Kassel; 6 July Kassel - Berlin; 13 July Berlin - Frankfurt
- Public transport tickets and entrances to museums and galleries outlined in the itinerary to the value of €390.00 per person

Tour Price does not include:

- Airfare taxes in excess of \$940.00 AUD
- Meals other than dinner in Bassano del Grappa and breakfast in Frankfurt, Kassel & Berlin
- Personal spending money
- Travel Insurance
- Luggage in excess of 20kg (lbs)
- Porterage at hotels, airports, train stations, subways or vaporetto stops
- Visas (if applicable)

The purpose of seeking this information is to assist ASA to determine, where necessary, whether ASA is able to make reasonable adjustments to accommodate your specific needs and whether your health and safety (or that of your fellow travellers) is likely to be compromised given your choice of tour. It will also assist you and ASA if you fall ill or have an accident whilst travelling.

- ASA reserves the right to decline your Reservation Application if this Medical Information section is not completed properly and may reject or cancel your reservation, or terminate your participation on any tour, if ASA subsequently learns that you have failed to make full and proper disclosure.
- ASA is committed to protecting the privacy of your personal information. ASA's privacy policy is available for viewing at www.asatours.com.au
- If ASA has any concerns about the information you have provided, it will contact you to request clarification before considering your Application.
- ASA requires you to consider carefully your limitations in light of ASA's Physical Endurance Star Rating System in ASA's Itinerary when choosing your tour.
- If you are not likely to satisfy ASA's Participation Criteria (see below), ASA, in its sole discretion, may reject your Reservation Application.
- It is a condition of your tour that you agree to accept the directions of your Tour Leaders in relation to your suitability to participate in activities planned on tour.
- ASA reserves the right to cancel your participation on a tour if your behaviour is in ASA's opinion causing undue distress or damage to any person or their property.
- If your participation is discontinued during a tour, ASA will assist by arranging your onward travel (if required) at your own cost, but you will not be refunded for forfeited parts of the tour.
- ASA groups are not accompanied by a medical practitioner. ASA recommends that you see your doctor for advice about your specific needs while overseas. You may also wish to contact a travel and vaccination clinic for advice. www.traveldoctor.com.au tel: 1300 658 444; www.travelvax.com.au tel: 1300 360 164.
- Travel insurers require you to declare all existing medical conditions.
- Please carry a complete list of medications with you during the ASA tour. Include **generic names** of each medication (consult your local pharmacy for information).

Please mark **X** in the YES or NO box to every question below and provide details where necessary:

Participation Criteria

To participate in an ASA tour, you must be reasonably fit, in good health and able to participate in all activities without assistance from Tour Leaders or other tour members. If you require assistance, a fit and able travel companion must undertake to accompany and assist you with all tasks for the duration of the whole tour. The responsibility of the Tour Leader is to ensure that the larger group enjoys a relaxing and informative journey, and he or she cannot be relied upon to provide ongoing individual assistance to any one guest.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Can you walk and stand unassisted for at least 2-3 hours a day in hot, humid conditions? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Can you walk unassisted on and over uneven surfaces? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Can you climb at least 3 flights of stairs and/or walk up and down steep slopes unassisted? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Can you walk at a steady pace and no less than 1km every 15 - 20 minutes unassisted? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Can you organise, manage and carry your own luggage? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Can you follow and remember tour instructions and meet punctually at designated times and places? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Can you administer your own medication? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Do you have impaired vision or hearing which may impact your capacity to participate on this tour? | <input type="checkbox"/> | <input type="checkbox"/> |

Mobility and Fitness

As many of ASA's international sites do not provide access to wheelchairs or similar mobility aids, we regret that ASA tours are not suitable for people who require the use of a walking frame, wheeled walker, wheelchair or motorised scooter.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Do you suffer from any medical conditions that may compromise your mobility and/or fitness to participate on this program? | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please specify | | |
| <input type="text"/> | | |
| If yes, how will you manage this on tour? | | |
| <input type="text"/> | | |

Allergies and/or Food Intolerances

ASA will make reasonable endeavours to organise meals to suit you, provided that you give ASA adequate notice of your specific dietary requirements or allergies. You may be required to research dietary alternatives, as not all destinations may be able to offer suitable food substitutes.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Do you have any food allergies or intolerances? | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please specify | | |
| <input type="text"/> | | |
| <input type="text"/> | | |
| 2. Have you ever had an anaphylactic reaction to anything? | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please specify | | |
| <input type="text"/> | | |
| <input type="text"/> | | |
| Do you carry an epipen? | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you have any other allergies or reactions to anything, including medical drugs? | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please specify | | |
| <input type="text"/> | | |
| <input type="text"/> | | |

Existing Medical Conditions

You alone are responsible for managing any existing medical conditions, your medication and any medical equipment that you may need when on your tour. Please plan for contingencies and take extra medication, dietary supplements and/or fully charged batteries for medical equipment if your health and safety depends on these. You should take into consideration that power sources at some destinations may be unavailable, inadequate, inconvenient or unreliable.

- | | YES | NO |
|--|--------------------------|--------------------------|
| 1. Have you any significant medical conditions that may impact your capacity to complete this tour? | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please specify | | |
| <input type="text"/> | | |
| If yes, how will you manage this on tour? | | |
| <input type="text"/> | | |
| 2. Do you require some form of powered medical aid, such as a CPAP machine? | <input type="checkbox"/> | <input type="checkbox"/> |
| These machines may not be operable on certain international flights, modes of transport, in remote or other areas with inadequate or unreliable power sources without a fully charged independent long life battery or batteries. | | |
| Diabetics: You may be travelling and sightseeing for many hours at a time. Insulin dependent diabetics must carry extra supplies of insulin (as this medication cannot be obtained in some destinations), regulators, applicators, storage and refrigeration equipment, as well as any necessary supplements. Accommodation may not provide refrigerators in rooms. | | |
| 3. Are you diabetic? | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you insulin dependent? | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Do you suffer from travel sickness? | <input type="checkbox"/> | <input type="checkbox"/> |
| Remember to use an appropriate medication while on tour. | | |



Declaration, Liability and Booking Conditions

Declaration

I declare that: I have read and understood the ASA Tour Itinerary, Reservation Application and Booking Conditions. I am aware of ASA's terms as relating to refunds, cancellations, responsibility and liability. I understand that ASA relies upon this declaration when considering this Application. I accept that there are inherent dangers and risks that may occur during any tour. I have made full and complete disclosure and have not knowingly withheld any medical information about myself from ASA. I have completed this Reservation Application honestly and accurately. I warrant that I am able to participate independently in all activities described by ASA in the itinerary without assistance from any person.

I will advise ASA in writing if any aspect of my fitness and or health conditions change materially at any time before my departure date. I understand and accept that the itinerary, accommodation and lecturers scheduled for this tour may change.

I agree and consent that ASA may give my personal information in this Reservation Application to tour service providers and relevant authorities as required by law, but for the purpose of making bookings with and engaging services provided for the tour. I understand that if I do not consent to the use of my personal information for this purpose, ASA will decline my Reservation Application.

In consideration of ASA's acceptance of my Reservation Application, I irrevocably release and indemnify ASA from all claims that I, or any other party, may have against ASA its employees, invitees, agents and contractors, however arising in respect of any loss, damage, injury, death or expense incurred in the course of travelling to, on and from any tour.

I understand and acknowledge that this Release and Indemnity applies with respect to:

1. Every general risk to which I or my personal belongings may be exposed in the course of travelling to, on or from any ASA tour
2. Every special risk, in particular medical risks, to which I may be exposed in the course of travelling to, on or from any ASA tour arising from, including, but not limited to:
 - a. intermittent power cycles and/or the temporary or permanent loss of power (beware CPAP or any other medical machine users);
 - b. dietary, food or other allergies (ASA cannot guarantee that traces of items to which you are allergic are not present in food or drink you are served, medication you are administered or other substances with which you may come into contact);
 - c. any event or situation that may compromise the administration of necessary medication or my health, safety and wellbeing generally.
3. All claims arising as a result of my or ASA's cancellation or termination of my continued participation on a tour for whatever reason (refund conditions in ASA's Booking Conditions excepted).

Limitation of Liability

ASA is not a carrier, event or tourist attraction host, accommodation or dining service provider. All bookings made and tickets or coupons issued by ASA for transport, event, accommodation, dining and the like are issued as an agent for various service providers and are subject to the terms and conditions and limitations of liability imposed by each service provider. ASA is not responsible for their products or services. If a service provider does not deliver the product or service for which you have contracted, your remedy lies with the service provider, not ASA.

ASA will not be liable for any claim (eg. sickness, injury, death, damage or loss) arising from any change, delay, detention, breakdown, cancellation, failure, accident, act, omission or negligence of any such service provider however caused (contingencies). You must take out adequate travel insurance against such contingencies.

ASA's liability in respect of any tour will be limited to the refund of amounts received from you less all non-refundable costs and charges and the costs of any substituted event or alternate services provided. The terms and conditions of the relevant service provider from time to time comprise the sole agreement between you and that service provider.

ASA reserves the sole discretion to cancel any tour or to modify itineraries in any way it considers appropriate. Tour costs may be revised, subject to unexpected price increases or exchange rate fluctuations.

Booking Conditions

DEPOSITS

A deposit of \$500.00 AUD per person is required to reserve a place on an ASA tour.

CANCELLATION FEES

If you decide to cancel your booking the following charges apply:

\$500.00 non refundable deposit

75-46 days prior 25% of total amount due

45-31 days prior 50% of total amount due

30-15 days prior 75% of total amount due

14-0 days prior 100% of total amount due

We take the day on which you cancel as being that on which we receive written confirmation of cancellation.

UNUSED PORTIONS OF THE TOUR

We regret that refunds will not be given for any unused portions of the tour, such as meals, entry fees, accommodation, flights or transfers.

IF VCA CANCELS THE COURSE

In the event the academic program be cancelled as a result of VCA in response to Federal Government travel advice, designating the locations of the program to be unsafe: participants will be charged the cancellation fees as indicated in these booking conditions (refer to the paragraph 'Cancellation Fees').

WILL THE TOUR PRICE OR ITINERARY CHANGE?

If the number of participants on a tour is significantly less than budgeted, or if there is a significant change in exchange rates or airfare taxes ASA reserves the right to amend the advertised price. We shall, however, do all in our power to maintain the published price. If an ASA tour is forced to cancel you will get a full refund of all tour monies paid. Occasionally circumstances beyond the control of ASA make it necessary to change airline, hotel or to make amendments to daily itineraries. We will inform you of any changes in due course.

TRAVEL INSURANCE

ASA requires all participants to obtain comprehensive travel insurance. A copy of your travel insurance certificate and the **reverse charge** emergency contact phone number must be received by ASA no later than 75 days prior to the commencement of the tour.

FINAL PAYMENT

The balance of the tour price will be due 75 days prior to the tour commencement date.

PLEASE READ THE ABOVE CAREFULLY, PRINT AND SIGN BELOW

I accept the conditions on this booking form

I have read the information about the physical requirements of the tour in the detailed itinerary and confirm that I am able to meet these requirements

Applicant's Signature

Print Full Name

Dated

Tour Name

VCA2017B: VCA School of Art: The Venice Biennale, Frankfurt, Münster, Documenta & Berlin (Studio Options 2)

 I have enclosed a non refundable deposit of \$ (including CC or bank fee if applicable) for this tour

By Cheque

 Please make cheques payable to *Australians Studying Abroad*
Direct Deposit or Internet Banking

You will need to:

1. Provide your bank with ASA's bank details (see below) and the amount you wish to transfer OR make a direct deposit through any ANZ branch
2. Include any fees levied by the banks
3. Provide a reference number (Mobile or last name recommended).
4. Complete section below, including confirmation no. (given when transaction completed).

Australians Studying Abroad bank details

Bank	ANZ
Branch	420 St Kilda Road, Melbourne Vic
Swift Code	ANZBAU3M
BSB	013-423
Account No	3472-32759

 Bank confirmation No.

Reference used: Mobile or last name recommended

 Date Money Transferred
Credit Card Payment

Credit card fees apply: Mastercard, American Express & Visa 1.95%

 Please debit my: Mastercard American Express Visa

I authorise ASA to debit my credit card for the amount due plus the applicable fee as above

 Credit Card Number

 Expiry Date Security Code (CVC)

 Bank the Card is linked to (eg. NAB or ANZ)

 Cardholder's Name

 Cardholder's Billing Address

 State Postcode

 Country

 Phone

 Email

Cardholder's Signature

AUSTRALIANS STUDYING ABROAD

 Office 6, Level 1, 1087-1095 High St (PO Box 8285) Armadale VIC Australia 3143
 Phone +61 3 9822 6899 Freecall 1800 645 755 (outside metro Melbourne area only) Email info@asatours.com.au

www.asatours.com.au

License No. 31248 ABN 27 006 589 242