

# Studying Renaissance Italy in Prato, Italy – La Trobe University

6 JAN – 5 FEB 2017

Code: CC21701

Tour Leaders Dr Nicole Prunster, Dr Gianluca Caputo

Physical Ratings 

La Trobe University, School of Humanities & Social Sciences, offers a 30-credit-point course in 2017 combining travel to Italy and history study ITA3REI "Studying Renaissance Italy in Prato".

## Overview

### Course Overview

**Institution:** La Trobe University, School of Humanities and Social Sciences

**Course Code:** ITA3REI

**Course Lecturers:** Dr Nicole Prunster & Dr Gianluca Caputo

**Credit Points:** 30 credit points

**Prerequisites:** ITA3REI is available both to La Trobe students and members of the general public not wishing to take the course for credit; no prior knowledge of Italian is required. La Trobe University students majoring in Italian or History must be eligible to enrol in a 3rd-year subject in 2017.

**Enrolments:** available for participants enrolled in an undergraduate course at La Trobe University or at another university; for participants not currently enrolled in an undergraduate degree wishing to take the subject for credit; or for those wishing to travel and attend classes but not wishing to submit essays and give talks (ie as a 'non-assessed' audit student). [For further details see 'How to Book'](#).

**Assessment:** For assessment details, please contact the on-line La Trobe University undergraduate handbook, searching under ITA3REI.

### About the Course

Once again, Australians Studying Abroad and the School of Humanities and Social Sciences at La Trobe University are collaborating to offer one of the University's undergraduate courses on site overseas: ITA3REI *Studying Renaissance Italy in Prato, Italy*. The course will run for four weeks and is open to La Trobe students, cross-institutional students and to non-credit participants. This course provides an exciting opportunity to be part of a group of La Trobe students (including students of mature age) studying an intensive, accredited course on Renaissance Italy near what is considered the 'cradle of the Renaissance': Florence. All participants in the course, whether or not they are enrolled as La Trobe students, will attend formal lectures and will participate in tutorials and excursions while living in Prato.

This course is an approved elective for La Trobe University degrees and has a 30 credit-point value. In this subject students are offered an introduction to Italian Humanism and Italian Renaissance literature and society through the study of representative prose and verse works. Particular attention is paid to the manner in which a new vision of society and of individual merit evolves in the period. Writers introduced will include Petrarch, Boccaccio, Lorenzo de' Medici, Machiavelli, Della Casa, Della Porta. All reading material is in English translation.

The cost of the subject in 2017 excludes travel insurance and the usual HECS-HELP fee for a 30-credit-point subject. This price includes return airfare, accommodation, local transport, and all formal excursions, including entrance fees to museums and galleries. No participant may travel without travel insurance.

### Course Lecturer/Academic Enquiries

Dr Nicole Prunster

La Trobe University, College of Arts, Social Sciences and Commerce

School of Humanities and Social Sciences

Email: [n.prunster@latrobe.edu.au](mailto:n.prunster@latrobe.edu.au)

Nicole Prunster is Honorary Associate in the Italian Program at La Trobe University. Besides having published in the area of Renaissance literature and culture, she regularly taught Italian language and Renaissance history and literature. Nicole has previously led this study tour in January 2013 and 2015.



## Dr Gianluca Caputo

RMIT University, College of Design & Social Context

School of Global, Urban & Social Studies

Email: [gianluca.caputo@rmit.edu.au](mailto:gianluca.caputo@rmit.edu.au)

Gianluca Caputo teaches contemporary Italian language and culture at RMIT University. In addition, his teaching interests include Medieval and Renaissance Italian history and literature, with particular attention to the representation and interpretation of ideas across poetry and visual arts. He has taught courses on the literary birth of Love in the Sicilian School, and its evolution in Dante's *Commedia*, Petrarch's *Canzoniere*, and Boccaccio's *Decameron*. Gianluca has previously co-led this study tour in January 2015.

## How the Course Works

Lectures and tutorials are scheduled mostly during the morning between 9am and 1pm, and while the afternoons have no formal classes, participants in the course will need to set aside several hours in which to do the reading for the following day's class. There will still be time, however, to explore Prato and nearby towns such as Lucca, Pisa, Pistoia and, of course, Florence which is half an hour away by local train or bus. Three full-day excursions to nearby cities are part of the formal program.

## Prato and Hotel President

Lectures and tutorials will be held in Prato at the Hotel President. Prato is located twenty-five minutes by train from central Florence, and fifteen minutes from the Florence international airport. Prato lies within a region of national and international importance for its role in contemporary Europe and for its celebrated Renaissance past. Unlike its larger and better known neighbour, it has few tourists and is therefore an ideal environment in which to gain an understanding of the history, culture and literature of Renaissance Italy. The Hotel President provides a venue for lectures and tutorials and is within easy walking distance from your accommodation in Prato.

## Assessment

### 3 x 0.5-hour in-class quizzes

- Value: 15%
- There will be 3 x 0.5-hour quizzes on the 2nd, 3rd and 4th Friday of class in Prato. These will be based on information presented in lectures; they will be graded promptly and returned to students.

### 2,000-word presentation prepared in Melbourne in advance for oral delivery in Italy

- Value: 20%
- Due Date: TBA
- Each student will be expected to present one of the works (a poem, short story, letter, book chapters, etc.) from our readings. These presentations will be done in pairs according to the schedule which you will be given; no changes to this schedule will be allowed.

### 2,000-word critical and reflective journal (4 entries) on sites/cities visited

- Value: 25%
- Due Date: TBA
- Four critical and reflective travel journal entries, based on sites/cities/cultural monuments visited in

Italy.

### 3,000-word essay

- Value: 40%
- Due Date: TBA
- Final Essay Topics (choose one only):
  1. How are women presented in Italian Medieval and Renaissance poetry?
  2. Discuss Boccaccio and Machiavelli's understanding of the role of *Fortuna* and *virtù* in human life.
  3. How do Boccaccio and Machiavelli view human nature?
  4. How do Lorenzo de' Medici and Girolamo Savonarola view the world and our place in it?
  5. Machiavelli's Lucrezia and Della Porta's Carizia: compare and contrast
  6. How is the family represented in the literary works that you have studied?

### Essential Texts/Required Readings

- Niccolò Machiavelli, *The Portable Machiavelli*. Trans. Peter E. Bonadella & Mark Musa (Harmondsworth: Penguin, 1979).
- Additional reading material will be available online to those participating in the course.

## Leaders



### Dr Nicole Prunster

Dr Nicole Prunster is an Honorary Associate in the Italian Program at La Trobe University. Besides having published in the area of Renaissance literature and culture, she regularly taught Italian language and Renaissance history and literature.

Program Coordinator (Italian Studies), Senior Lecturer  
La Trobe University  
College of Arts, Social Sciences and Commerce  
School of Humanities and Social Sciences  
E: [n.prunster@latrobe.edu.au](mailto:n.prunster@latrobe.edu.au)

#### Qualifications

MA (Sydney), PhD (Toronto).

#### Brief Profile

Nicole completed an MA (on the theatre of Pietro Aretino) at the University of Sydney and a PhD in Italian language and literature (with a thesis on the theatre of Giambattista della Porta) at the University of Toronto. She also taught at both these two universities before joining the academic staff of La Trobe University, where her primary area of research was Italian theatre, with particular reference to the comic theatre of the sixteenth century. Besides Renaissance literature in general, she also has teaching and research interests in Medieval and contemporary literature. She is on the Editorial Board of *Spunti e Ricerche*.

#### Staff Profile La Trobe University

[www.latrobe.edu.au/humanities/about/staff/](http://www.latrobe.edu.au/humanities/about/staff/)



### Dr Gianluca Caputo

Teaches Italian and culture at RMIT University, and La Trobe's 'Studying Renaissance Italy' course based in Prato. He has taught courses on the literary birth of Love in the Sicilian School, and its evolution in Dante's 'Commedia', Petrarch's 'Canzoniere', and Boccaccio's 'Decameron'.

RMIT University  
College of Design and Social Context  
School of Global, Urban & and Social Studies  
E: [gianluca.caputo@rmit.edu.au](mailto:gianluca.caputo@rmit.edu.au)

#### Qualifications

MA (University of Connecticut), PhD (La Trobe).

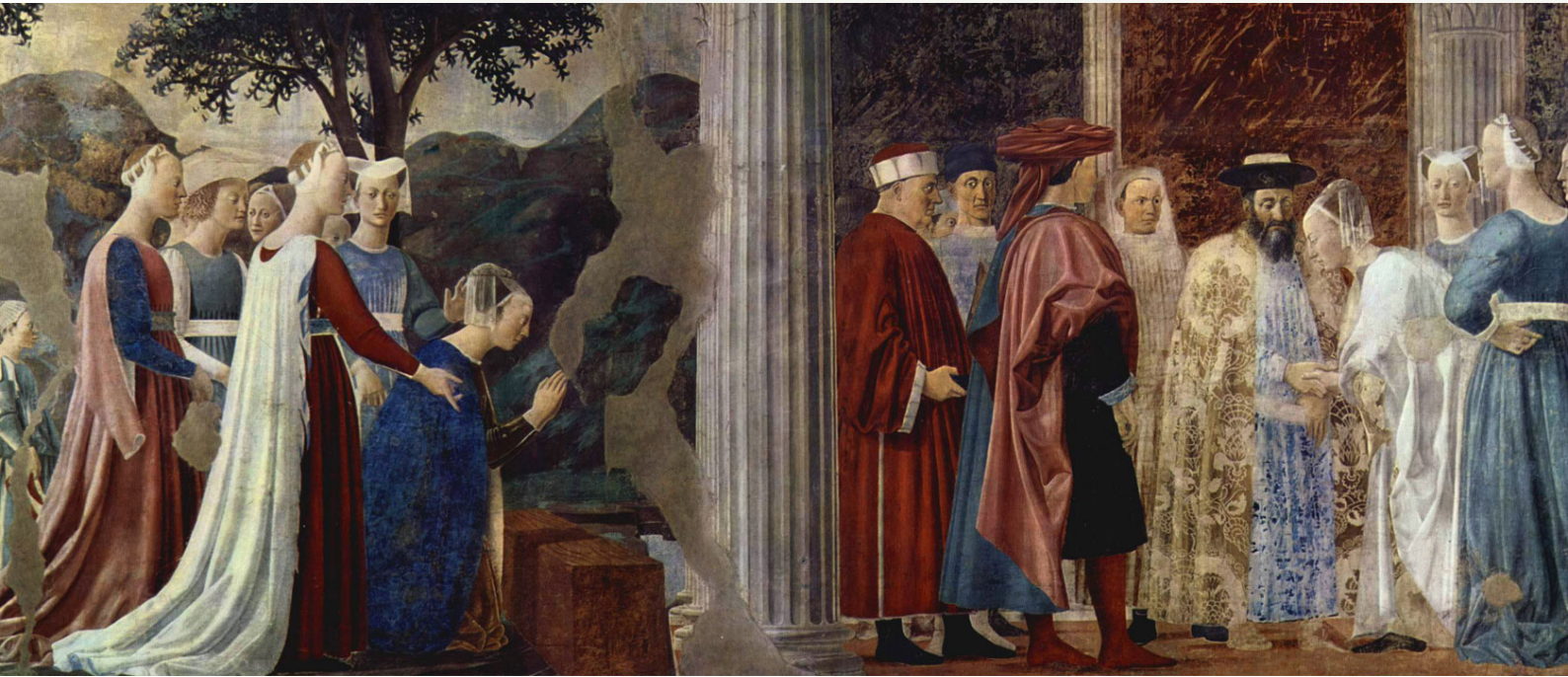
#### Brief Profile

Gianluca completed a Master of Arts at the University of Connecticut, and a PhD at La Trobe University with a thesis on the history and myth of Japan in Medieval and Early Modern Italian culture. He has taught a wide variety of courses at both those universities and at the University of Melbourne. His research interests and publications focus on the role played by Japan in shaping local and global Italian identities as presented in Renaissance historical narratives, poetry, and visual arts. He has published works on Giovan Battista Ramusio's *Navigazioni*, Ariosto's *Furioso*, and Gabriele D'Annunzio's relationship with Japan.

#### Staff Profile RMIT University

[www1.rmit.edu.au/browse/AboutcontactsStaff](http://www1.rmit.edu.au/browse/AboutcontactsStaff)

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## Itinerary

The daily activities may be rotated and/or modified in order to accommodate changes in museum opening hours, flight schedules etc. As accommodation in Prato includes self-catering facilities, no meals have been included. All museum fees as indicated on the official program are included in the course price.

### Subject Structure

Learning resources and required readings will be placed on Moodle, and students are advised to download them before leaving for Italy as you will not have access to computers in Prato. Prior to departure, students will need to purchase *The Portable Machiavelli*, available at the La Trobe Cooperative Book Shop. Classes are held four days per week for four weeks, from 9.00-1.00; students are free in the afternoon and at weekends to pursue their own activities, although some time should be set aside for preparing the following day's reading material. On the Thursday of each week students are taken on an escorted excursion to nearby towns where they will be met by an English-speaking guide who will introduce them to its principal cultural features; these excursions are compulsory. Optional field trips will be available in the afternoon and at the weekend.

### Prato - 29 nights

#### DEPARTURE EX AUSTRALIA:

Day 0: Thursday 5 January 2017, Depart Melbourne

- Participants are requested to commence check-in procedures at the international counter 3 hours prior to departure. Melbourne participants are scheduled to depart on Singapore Airlines SQ208 at 1925hrs. In Singapore we shall transfer to flight SQ366 which departs for Rome at 0155hrs.

Day 1: Friday 6 January, Rome – Prato

- Arrive Rome in the early morning (0810hrs)
- Transfer to Prato by private coach

Day 2: Saturday 7 January, Prato

- Guided walking tour of Prato
- Time at leisure

Day 3: Sunday 8 January, Prato

- At leisure

Weeks 1 & 2: Taught by Dr Gianluca Caputo

Day 4: Monday 9 January, Prato

- Italy in the late Middle Ages. The birth of literature in Italian (1200s).
- Read: poems by St. Francis, Jacopo da Lentini, Frederick II Hohenstaufen, Guido Cavalcanti, Cecco Angiolieri

Day 5: Tuesday 10 January, Prato

- The Black Death strikes Italy.
- Read: *Decameron*, Proem and Introduction to Day 1
- Class presentation: the Black Death in the Introduction to the *Decameron*

Day 6: Wednesday 11 January, Prato

- Human ingenuity and love. Boccaccio's *Decameron* (1350-1353).
- Read: Day 1, story 1 (Ser Ciappelletto dies in the odour of sanctity)
- Day 3, story 1 (Masetto da Lamporecchio works for a convent of nuns)
- Day 4, story 5 (Lisabetta and the pot of basil)
- Class presentation: Introduce ONE of the above tales from the *Decameron*

Day 7: Thursday 12 January, Prato – Lucca – Prato

- Excursion by train to Lucca

Day 8: Friday 13 January, Prato

- The first "Renaissance Man", Francesco Petrarch (1304-1374).
- Read: Petrarch's letter on the ascent of Mount Ventoux and his letter to Posterity
- Class presentations: (1) Petrarch's letter on the ascent of Mount Ventoux; (2) Petrarch's letter to Posterity

Day 9: Saturday 14 January, Prato

- At leisure

Day 10: Sunday 15 January, Prato – Siena – Prato



- Excursion by coach to Siena

#### Day 11: Monday 16 January, Prato

- Petrarch's poetry for Laura.
- Read: poems 1, 3, 6, 35, 62, 90, 126, 132, 134, 346, 365 from the *Canzoniere*.
- Class presentations: (1) Present TWO of the following poems from the Petrarch's *Canzoniere*: 1, 3, 6, 35, 62, 90; (2) Present TWO of the following poems from Petrarch's *Canzoniere*: 126, 132, 134, 346, 365

#### Day 12: Tuesday 17 January, Prato

- Escapist literature and humanist religious writing. Florence in the late 1400s.
- Read: Selected poems by Lorenzo de' Medici, Poliziano, and Savonarola.
- Class presentation: Choose two poems from different poets (see above) and compare them.

#### Day 13: Wednesday 18 January, Prato

- Thinking about politics. Machiavelli, "Letter to Vettori" and *The Prince* (1513).
- Read: Machiavelli, letter of 13 Dec. 1513 to Vettori (in *The Portable Machiavelli*)
- *The Prince* (chapters 1-12 in *The Portable Machiavelli*)
- Class presentation: Present either Machiavelli's "Letter to Vettori" or TWO chapters (chaps. 1-12) of *The Prince*

#### Day 14: Thursday 19 January, Prato – Arezzo – Prato

- Excursion by coach to Arezzo

#### Day 15: Friday 20 January, Prato

- Class quiz
- Machiavelli, *The Prince*.
- Read: Machiavelli, *The Prince* (chapters 13-26 in *The Portable Machiavelli*)
- Class presentations: (1) Present two chapters of *The Prince* (chaps. 13-18); (2) Present two chapters of *The Prince* (chaps. 19-26)

#### Day 16 & 17: Saturday 21 & Sunday 22 January, Prato

- At leisure

#### Weeks 3 & 4: Taught by Dr Nicole Prunster

#### Day 18: Monday 23 January, Prato

- Giovanni Boccaccio and *The Decameron* as a work of transition between the Middle Ages and the Renaissance.
- Read: *The Novellino* (story 14); *The Decameron*, Introduction to Day 4; Day 4, story 1 (Tancredi and Ghismonda).
- Class presentation: Compare the *Novellino* story with Boccaccio's reworking of it in the Introduction

to Day 4 of *The Decameron*.

- Discussion: the innovations apparent in Boccaccio's reworking of the story from the *Novellino*; in Day 4, story 4 of *The Decameron*, can we justify the radical change in Tancredi's character? How does his thinking differ from that of his daughter?

#### Day 19: Tuesday 24 January, Prato

- Courtly love in the Middle Ages.
- Women and marriage in the late Middle Ages and Renaissance.
- Read: *The Decameron*, Day 5, story 9 (Federigo degli Alberighi)
- Class presentation: Elements of courtly love present on the Federigo story and how they compare to past representations of courtly love.
- Discussion: In what way(s) does the story of Federigo degli Alberighi reflect characteristics of both the Middle Ages and the Renaissance?
- Preparation for Wednesday: Niccolò Machiavelli, *The Mandrake Root* (in *The Portable Machiavelli*).

#### Day 20: Wednesday 25 January, Prato

- The origins of comic theatre in Italy. In this lecture particular attention will be paid to erudite comedy, based on the classical theatre of Plautus and Terence, so as to provide a context for the first play that we will be reading, Niccolò Machiavelli's *The Mandrake Root*.
- Read: Niccolò Machiavelli's comedy *The Mandrake Root*.
- Class presentation: The prologue of *The Mandrake Root*.
- Discussion: Why does Machiavelli go to such pains in Act 1 scene 1 to establish when the comic action supposedly took place? What relevance (if any) does Act 3, scene 3 have? What does this play tell us about the institutions of marriage, the family and the Church in early 16th-century Florence? Are we dealing with a comedy?
- Preparation for Friday: Giambattista Giral di Cinzio, "The Moor of Venice".

#### Day 21: Thursday 26 January, Prato – Bologna – Prato

- Excursion by coach to Bologna

#### Day 22: Friday 27 January, Prato

- Class quiz
- The Counter-Reformation. The beginning of the sixteenth century in Italy saw changes that were to have a profound effect on society and culture. In this lecture we will see how the Reformation forced the Catholic Church to defend itself against the attacks of the Protestants, led by Martin Luther.
- Read: Machiavelli's *The Mandrake Root* and *The Prince*; Giambattista Giral di Cinzio's "The Moor of Venice".
- Class presentations: (1) What correspondences are apparent between *The Prince* and Machiavelli's comedy? (2) Does "The Moor of Venice" reflect Counter-Reformation's ideals? If so, in what way(s)?
- Discussion: "The Moor of Venice" in the dubious light of the Counter-Reformation.
- Preparation for Monday and Tuesday: Giovanni Della Casa, *Galateo*.

Day 23 & 24: Saturday 28 & Sunday 29 January, Prato

- At leisure

Day 25 & 26: Monday 30 and Tuesday 31 January, Prato

- Patronage, courtesy books and the search for ideals; the sixteenth-century debate over language.
- Read: Giovanni Della Casa's *Galateo* (excerpts)
- Class presentations: (1) What does the *Galateo* have to say about language use and clothing? (2) Table manners and humour in the *Galateo*.
- Discussion: Does the *Galateo* have any relevance today? How does it contribute to the debate on language?
- Preparation for Wednesday: Giambattista Della Porta, *The Two Rival Brothers*.

Day 27: Wednesday 1 February, Prato – Florence – Prato

- Serious comedy in the late sixteenth century and Giambattista Della Porta's contribution to it.
- Read: Della Porta's play *The Two Rival Brothers*.
- Class presentations: (1) The Prologue of Della Porta's comedy; (2) What is the function of the 'low' characters in Della Porta's comedy?; (3) The structure of Della Porta's comedy.
- Discussion: What idea do we form of family, marriage and women's roles within these institutions? Compare this play to *The Mandrake*: what serious elements does it have? How is it a comedy?
- Excursion: there will be an excursion this afternoon to Florence to see Michelangelo's statue of *David*. Your guide will be art historian Dr Joan Barclay Lloyd.

Day 28: Thursday 2 February, Prato – Florence – Prato

- Excursion by train to Florence with Dr Joan Barclay Lloyd to visit the Medici Chapels and the Uffizi Gallery.

Day 29: Friday 3 February, Prato

- Class quiz
- Lecture by Joan Barclay Lloyd: **Renaissance Art**.
- Giambattista Della Porta, *The Two Rival Brothers*. Final discussion.

## Rome - 1 night

Day 30: Saturday 4 February 2017, Prato – Rome

- Morning coach transfer to Rome. Afternoon in Rome. (Overnight Rome)

Day 31: Sunday 5 February, Course ends in Rome

- Participants returning to Australia on Singapore Airlines flight SQ365 will be transferred from the Hotel Italia to Rome Fiumicino airport (min. 15 students required). Your flight, SQ365 is scheduled to depart Rome at 1115hrs. Upon arrival in Singapore we shall transfer to flight SQ207 which is

scheduled to arrive into Melbourne at 1810hrs in the evening of Monday 6 February 2017. B



## Accommodation

### Accommodation options in Prato

#### Calamai Riverside Apartments

Viale Galilei 31 PRATO 59100

Tel/Fax: +39 0574 22205

[www.calamairiverside.com](http://www.calamairiverside.com)

The Calamai mini-apartments are located on the first floor of a semi-converted textile mill & factory (ground floor still consists of offices), which still maintains its historical façade. They are located 5-10 min. walk from the Porta al Serraglio railway station, and 20-minute walk from the Hotel President (your lecture venue) and Prato's historic centre.

Accommodation for this group will be provided in 4-bedded mini-apartments. Each apartment is open plan, divided by a mezzanine floor (accessed by a steep staircase) and is made up of kitchen with oven, hotplates and fridge; living area with dining table, TV & sitting area; 2 bathrooms (one on each floor) each with shower, toilet and sink; four or five single/sofa beds. Breakfast is not included.

Facilities include: ADSL internet connection, heating, air-conditioning, TV, weekly linen change, communal laundry available on site.

Note: A steep staircase dividing the kitchen area with the upstairs bedroom makes these apartments less suitable for anyone unsteady on their feet. For further information, or to view the apartment floor plans please refer to the website given above.

#### Residence Manassei Apartments

Available for twin-share or single use, upon payment of Twin or Single Supplement

Via dei Manassei 3/5/7 PRATO 59100

Tel: +39 0574 22717/401739

Fax: +39 0574 23927

[www.residencemanassei.it](http://www.residencemanassei.it)

Residence Manassei offers accommodation in fully-furnished apartments located in a historic *palazzo* in the centre of Prato, within 15 minutes walk from the Hotel President (your lecture venue). Each apartment has a bedroom, fully equipped kitchen corner, private bathroom (incl. hairdryer), colour TV, Wifi, direct-dial telephone, internet connection, and air-conditioning/heating. The building has a terrace with a view over the rooftops of Prato. Apartments include cleaning on a weekly basis, bed linen and bath towels. Breakfast is not included.

#### Residence Accademia Apartments

Available for twin-share, upon payment of Twin Supplement

Via dell'Accademia 45 PRATO 59100

Tel: +39 0574 448142

Fax: +39 0574 1940143/545745

[www.accademiaresidence.it](http://www.accademiaresidence.it)

Residence Accademia offers accommodation in fully-furnished apartments facing a private internal courtyard, within 10 minutes walk from the Hotel President (your lecture venue). Each apartment has a fully equipped kitchen corner, private bathroom (incl. hairdryer), colour TV, telephone, Wifi, and air-conditioning/heating. Apartments include cleaning on a weekly basis, bed linen and bath towels. Breakfast is not included.

## Accommodation in Rome

### Hotel Italia

Via Venezia, 181 ROME 00184

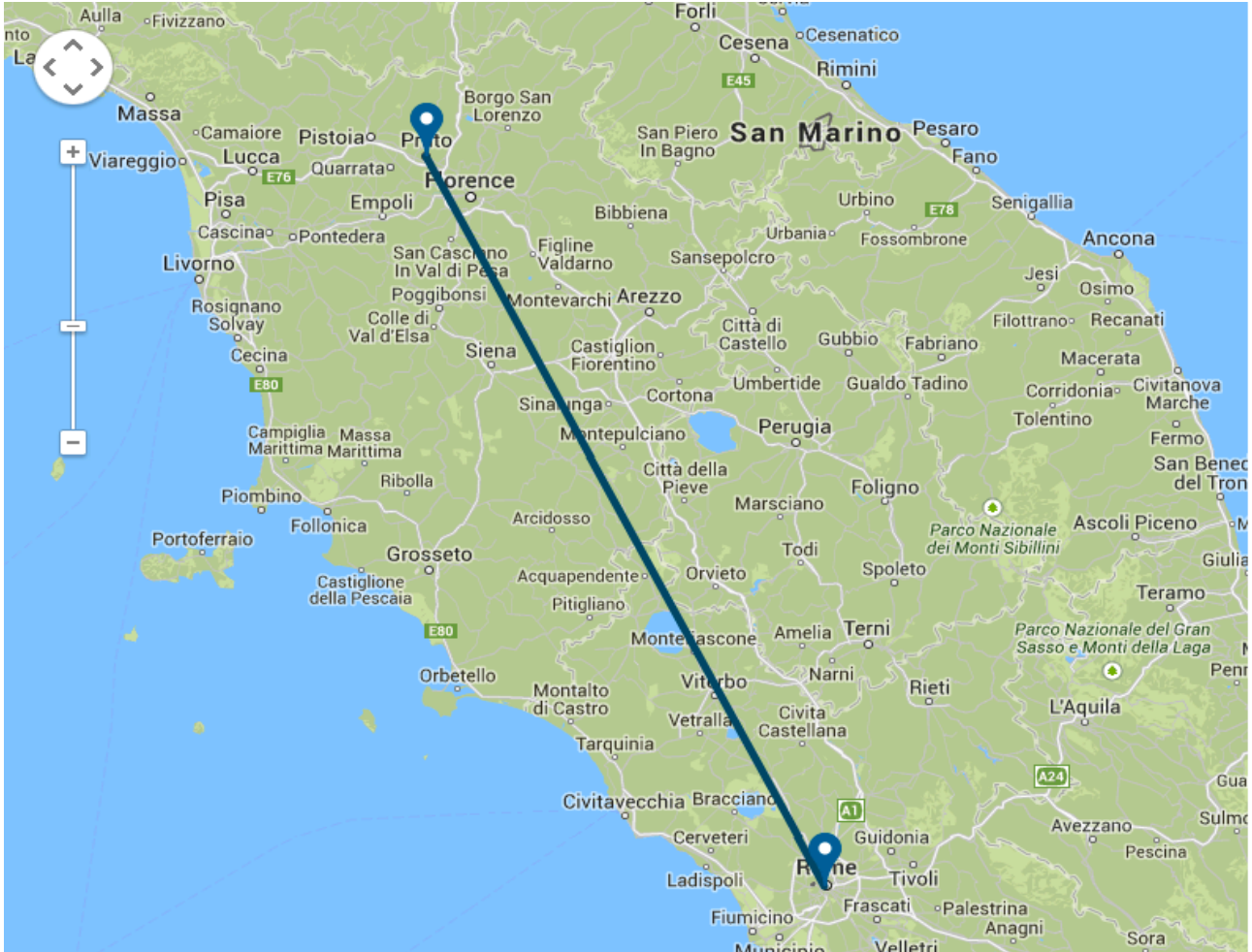
Tel: +39 06 4828355

Fax: +39 06 4745550

[www.hotelitaliaroma.it](http://www.hotelitaliaroma.it)

2-star, family managed hotel, located in the historic centre and close to a wide range of restaurants, pizzerias and cafés. The Hotel Italia lies within comfortable walking distance of many of the city's most important sites and monuments such as the Quirinale, the Trevi Fountain, Spanish Steps and Colosseum. Accommodation is in twin-share rooms for all participants (excluding those who have paid the Single Supplement, which will guarantee a single room). All rooms at Hotel Italia are with private facilities and buffet breakfast is included.

## Tour Map



## Tour Price & Inclusions

AUD \$5450.00 Course Price incl. airfare (min 20 students)

AUD \$890.00 Single Supplement

AUD \$300.00 Twin Supplement

AUD \$500.00 Audit Fee Supplement (applicable to participants who are not taking this subject as part of their university degree).

Course Price includes:

- Return airfare economy class with Singapore Airline incl. airfare taxes to the value of \$930.00 AUD: 05 January 2017: Melbourne - Singapore - Rome; 05 February 2017: Rome - Singapore - Melbourne
- Accommodation in Prato for 29 nights in 4-bedded apartments at the Residence Calamai. For accommodation in apartments on single or twin-share basis, the 'single supplement' or 'twin supplement' will be charged.
- Accommodation in Rome for 1 night: twin-share room at the Hotel Italia (including buffet breakfast)
- Private coach transfer from Rome Airport to Prato on arrival (6 January)
- Private coach transfer from Prato to Rome (4 February)
- Transfer to Rome Fiumicino Airport (5 February) if departing on group flight
- Excursions by private coach to Arezzo, Bologna and Siena
- Academic program as outlined in the itinerary
- Entrance fees to the value of \$100.00 AUD per person
- Public transport for day excursions to the value of \$150.00 AUD per person

Tour Price does not include:

- Airfare taxes in excess of \$930.00 AUD
- Meals
- Airport-hotel transfers if not travelling on the ASA 'designated' flights
- Course reader or prescribed course texts
- Personal spending money
- Travel insurance
- Luggage in excess of 20 kg (44 lbs)
- HECS-HELP fees, 'Single Subject' fees or 'Non-Assessed' fee





## Physical Endurance & Practical Information

Physical Ratings 

The number of flags is a guide to the degree of difficulty of ASA tours relative to each other (not to those of other tour companies). It is neither absolute nor literal. One flag is given to the least taxing tours, six to the most. Flags are allocated, above all, according to the amount of walking and standing each tour involves. Nevertheless all ASA tours require that participants have a good degree of fitness enabling 2-3 hours walking or 1-1.5 hours standing still on any given site visit or excursion. Many sites are accessed by climbing slopes or steps and have uneven terrain.

This 31-day tour involves:

- Accommodation in mini-apartments in Prato (29 nights) on a self-catering basis, plus 1 night in Rome at the 2-star Hotel Italia
- an extensive amount of walking to site visits, often up and down hills and/or flights of stairs, along cobbled streets and uneven terrain. You therefore need to be a good walker and be prepared to stand for some time on site and in front of buildings
- minimal coach travel - all on good roads; use of public transport between Prato and neighbouring cities
- Morning lectures (9.00 am-1.00 pm, Mondays, Tuesdays, Wednesdays and Fridays)
- Early-morning departures (8.30am) for day-excursions by coach to Siena, Arezzo and Bologna; 8:00am departure for transfer to Rome
- portage is not included; participants MUST be able to carry their own luggage.

It is important to remember that ASA programs are group tours, and slow walkers affect everyone in the group. As the group must move at the speed of the slowest member, the amount of time spent at a site may be reduced if group members cannot maintain a moderate walking pace. ASA tours should not present any problem for active people who can manage day-to-day walking and stair-climbing. However, if you have any doubts about your ability to manage on a program, please ask your ASA travel consultant whether

this is a suitable tour for you.

**Please note:** it is a condition of travel that all participants agree to accept ASA's directions in relation to their suitability to participate in activities undertaken on the tour, and that ASA retains the sole discretion to direct a tour participant to refrain from a particular activity on part of the tour. For further information please refer to the ASA Reservation Application Form.

### Practical Information

Prior to departure, tour members will receive practical notes which include information on visa requirements, health, photography, weather, clothing and what to pack, custom regulations, bank hours, currency regulations, electrical appliances and food. The Department of Foreign Affairs & Trade website has advice for travellers see: [www.smartraveller.gov.au](http://www.smartraveller.gov.au)

## Booking Conditions

### Applications & Enrolments

ASA will not accept any reservation, even if a \$500.00 deposit has been paid, unless the following documentation has been received:

Completed and signed ASA Course Reservation Application Form

- You will be notified shortly afterwards whether you have been selected to participate in the subject.
- A maximum of 40 students can enrol in the subject; first-come, first-served.

In addition to fulfilling ASA's requirements, all participants must enrol under one of the following options:

- Option 1 is for participants currently enrolled in an undergraduate course at La Trobe University. If you want the subject to count as 30 credit points towards your current La Trobe degree, you enrol in the subject before departure according to the requirements of your Faculty. Normal HECS-HELP fees apply as with any other university subject, but with the addition of the travel provider's (*Australians Studying Abroad's*) price for airfares, bus-&-local-transport and accommodation. In the past, the La Trobe Abroad Office has offered a subsidy of at least A\$500 to enrolling La Trobe University students. Visit: [www.latrobe.edu.au/study/exchange-and-study-abroad/study-overseas](http://www.latrobe.edu.au/study/exchange-and-study-abroad/study-overseas) - this offers a La Trobe-students' information portal for study abroad options in general and [www.latrobe.edu.au/study/exchange-and-study-abroad/study-overseas/fees](http://www.latrobe.edu.au/study/exchange-and-study-abroad/study-overseas/fees) offers information about La Trobe-students' \$500 mobility-grant subsidy and OS-HELP loan options.
- Option 2 is for participants currently enrolled in an undergraduate course at another University. If you want this La Trobe subject to count as credit towards your current degree in your University, you enrol in the subject as a cross-institutional Complementary Subject and obtain the approval of the relevant Faculty officers in both universities. The relevant faculty for La Trobe is Humanities and Social Sciences. Standard (home institutional) HECS-HELP fees apply as with any of their subjects, but with the addition of the travel provider's (*Australians Studying Abroad's*) price for airfares, bus-&-local-transport and accommodation. Students may also be able to use an OS-HELP loan to cover all costs, but it will depend on the view of their 'home' institution.
- Option 3 is for participants not currently enrolled in an undergraduate degree, wishing to take the subject for credit. With this option, you enrol as an 'Assessed' student taking the course as a 'single-subject' if you wish to complete assessment and receive a result for the subject. As an 'Assessed'

student you will receive an official academic result, which is available for credit should you subsequently gain admission into an award course at La Trobe University. The 'Single Subject' fee will be AUD\$4978.00 for 2016 subjects, and is subject to change for 2017. This is in addition to the travel provider's (*Australians Studying Abroad's*) price for airfares, bus-&-local-transport and accommodation. Note that to apply for admission into a course offered by La Trobe's Faculty of Humanities and Social Sciences you will be required to have completed two subjects at an undergraduate level.

- Option 4 is for participants who wish to travel and attend classes, but who do not wish to submit essays and give talks. These participants do not wish take the subject for credit. You enrol in the subject as a 'non-assessed' Audit student if you do not wish to gain an official academic result. Participants undertaking this course as a non-assessed student will be required to pay a 'Non-Assessed Audit Fee Supplement', in addition to the travel provider's (*Australians' Studying Abroad's*) price for airfares, bus-&-local-transport and accommodation. You will be required to pay this fee supplement at the time of paying your balance for the subject. This will be included in the final invoice you receive from *Australians Studying Abroad*. The 'Non-Assessed Audit Fee Supplement' for this subject is AUD \$500.00.

### Single Supplement and Twin Supplement

Payment of the single supplement will ensure accommodation in an apartment for single occupancy in Prato (29 nights) and a single room at the Hotel Italia in Rome (1 night). Payment of the twin supplement will ensure twin-share accommodation in a twin-bedded apartment in Prato (29 nights) and a twin-share room at the Hotel Italia in Rome (1 night).

The number of rooms/apartments available in Prato for single use and for twin-share is extremely limited. People wishing to take this supplement are therefore advised to book well in advance.



# Course Reservation Application

COURSE NAME   
COURSE DATES

Please **complete one application, per person in block letters and sign**. Parental signature is required for participants under 18 years of age. Please mail this form with the appropriate deposit to: **P.O. Box 8285, ARMADALE, VICTORIA, 3143**. On receipt of this Reservation Application and deposit, ASA will process your booking and if approved, send you a tour confirmation.

## Applicant Details (as in passport)

TITLE Mr  Mrs  Ms  Miss  Dr  Other   
FIRST NAME  Preferred FIRST NAME   
MIDDLE NAME  SURNAME   
POSTAL ADDRESS   
CITY  STATE  COUNTRY  POSTCODE   
TEL. (AH) ( )  TEL. (BH) ( )  Mobile Tel:   
EMAIL address   
Date of birth  /  /  GENDER Male  Female

Passport Number  Expiry date  /  /  Nationality   
 I have enclosed a colour copy of my current valid passport  ASA has a colour copy of my current passport

## Travel Plans

I wish to depart from  Melbourne  
 Other City in Australia  on (date)   
I wish to return  with the Group Flight  
 from Alternate City in Europe  on (date)  /  /

ASA group airfares are usually very flexible. Although you are normally required to depart with the group, the airfare will allow you to extend your travels at the conclusion of the tour. Please contact our office for further information. You must nominate a return date, as flights to Australia can be heavily booked at certain times of the year.

## Meals

I do not have any specific dietary requests

Please **X** the box if you **CAN NOT** eat any of the following:

fish  poultry  red meat  dairy products  
 eggs  pork  nuts  
 Other

Allergies: Refer to the Medical Information

## Correspondence

Your preferred method of correspondence  Postal Mail  Email Address

## Emergency Contact Details

Note: this person **MUST** be available by telephone and be present in Australia for the duration of your tour with ASA

Name  Relationship to Traveller   
Address   
TEL. (AH) ( )  TEL. (BH) ( )  Mobile Tel:   
EMAIL address





# Course Reservation Application

COURSE NAME

COURSE DATE

## Tour Accommodation

Below we have asked you to indicate your accommodation preference. Due to the restricted configuration of rooms allocated to us, we cannot guarantee that you will be allocated the room of your choice. Final room configuration will not be determined until all parties have paid in full. **Please number the following boxes in order of preference, where 1 is your first preference.**

**Option A: Includes accommodation in multi-share apartments at the Calamai Residence in Prato.**

Multi-share apartments at the Calamai Residence in Prato (basic accommodation - 3-4 people per room)

I wish to share with

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

**Option B: Residence Manassei Apartments**

Single use (payment of \$890.00 Single Supplement required)

Twin-share (payment of \$300.00 pp Twin-share Supplement required)

I wish to share with

**Option C: Residence Accademia Apartments**

Twin-share (payment of \$300.00 pp Twin-share Supplement required)

I wish to share with

**Option D: Flora Mini-Apartments**

Twin-share (payment of \$300.00 pp Twin-share Supplement required)

I wish to share with

## Enrolment Information

**Q1: Please indicate how you are intending to enrol for this subject:**

- Option 1 As a CREDIT SUBJECT as part of a degree at LATROBE UNIVERSITY (Please go to Question 2)
- Option 2 As a CREDIT SUBJECT: COMPLEMENTARY COURSE from another tertiary institution (Please go to Question 2)
- Option 3 As a SINGLE SUBJECT for CREDIT (Please go to Question 2)
- Option 4 As a STUDY TOUR WITHOUT ASSESSMENT (Note a supplement of \$400.00AUD (approx.) will be required)

**Q2: If you selected OPTION 1,2 or 3, please complete the following:**

UNIVERSITY

LaTrobe University

Other

Campus

SCHOOL

European and Historical Studies (LaTrobe)

Other (please specify)

Have you obtained **Departmental** approval?

Yes

No

Have you obtained **Faculty** approval?

Yes

No

Have you completed enrolment procedures with the Faculty?

Yes

No

Are you studying

Full Time

Part Time?

**Please Note** In the event that you fail to enrol in this subject under the category you have indicated, then ASA reserves the right to cancel your reservation.

The purpose of seeking this information is to assist ASA to determine, where necessary, whether ASA is able to make reasonable adjustments to accommodate your specific needs and whether your health and safety (or that of your fellow travellers) is likely to be compromised given your choice of tour. It will also assist you and ASA if you fall ill or have an accident whilst travelling.

- ASA reserves the right to decline your Reservation Application if this Medical Information section is not completed properly and may reject or cancel your reservation, or terminate your participation on any tour, if ASA subsequently learns that you have failed to make full and proper disclosure.
- ASA is committed to protecting the privacy of your personal information. ASA's privacy policy is available for viewing at [www.asatours.com.au](http://www.asatours.com.au)
- If ASA has any concerns about the information you have provided, it will contact you to request clarification before considering your Application.
- ASA requires you to consider carefully your limitations in light of ASA's Physical Endurance Star Rating System in ASA's Itinerary when choosing your tour.
- If you are not likely to satisfy ASA's Participation Criteria (see below), ASA, in its sole discretion, may reject your Reservation Application.
- It is a condition of your tour that you agree to accept the directions of your Tour Leaders in relation to your suitability to participate in activities planned on tour.
- ASA reserves the right to cancel your participation on a tour if your behaviour is in ASA's opinion causing undue distress or damage to any person or their property.
- If your participation is discontinued during a tour, ASA will assist by arranging your onward travel (if required) at your own cost, but you will not be refunded for forfeited parts of the tour.
- ASA groups are not accompanied by a medical practitioner. ASA recommends that you see your doctor for advice about your specific needs while overseas. You may also wish to contact a travel and vaccination clinic for advice. [www.traveldoctor.com.au](http://www.traveldoctor.com.au) tel: 1300 658 444; [www.travelvax.com.au](http://www.travelvax.com.au) tel: 1300 360 164.
- Travel insurers require you to declare all existing medical conditions.
- Please carry a complete list of medications with you during the ASA tour. Include **generic names** of each medication (consult your local pharmacy for information).

Please mark **X** in the YES or NO box to every question below and provide details where necessary:

## Participation Criteria

To participate in an ASA tour, you must be reasonably fit, in good health and able to participate in all activities without assistance from Tour Leaders or other tour members. If you require assistance, a fit and able travel companion must undertake to accompany and assist you with all tasks for the duration of the whole tour. The responsibility of the Tour Leader is to ensure that the larger group enjoys a relaxing and informative journey, and he or she cannot be relied upon to provide ongoing individual assistance to any one guest.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| 1. Can you walk and stand unassisted for at least 2-3 hours a day in hot, humid conditions?           | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Can you walk unassisted on and over uneven surfaces?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Can you climb at least 3 flights of stairs and/or walk up and down steep slopes unassisted?        | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Can you walk at a steady pace and no less than 1km every 15 - 20 minutes unassisted?               | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Can you organise, manage and carry your own luggage?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Can you follow and remember tour instructions and meet punctually at designated times and places?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Can you administer your own medication?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Do you have impaired vision or hearing which may impact your capacity to participate on this tour? | <input type="checkbox"/> | <input type="checkbox"/> |

## Mobility and Fitness

As many of ASA's international sites do not provide access to wheelchairs or similar mobility aids, we regret that ASA tours are not suitable for people who require the use of a walking frame, wheeled walker, wheelchair or motorised scooter.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| 1. Do you suffer from any medical conditions that may compromise your mobility and/or fitness to participate on this program?<br>If yes, please specify | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>  |                          |                          |
| If yes, how will you manage this on tour?   | <input type="text"/>     |                          |

## Allergies and/or Food Intolerances

ASA will make reasonable endeavours to organise meals to suit you, provided that you give ASA adequate notice of your specific dietary requirements or allergies. You may be required to research dietary alternatives, as not all destinations may be able to offer suitable food substitutes.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| 1. Do you have any food allergies or intolerances?<br>If yes, please specify                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>  |                          |                          |
| 2. Have you ever had an anaphylactic reaction to anything?<br>If yes, please specify                            | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>  |                          |                          |
| Do you carry an epipen?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you have any other allergies or reactions to anything, including medical drugs?<br>If yes, please specify | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>  |                          |                          |

## Existing Medical Conditions

You alone are responsible for managing any existing medical conditions, your medication and any medical equipment that you may need when on your tour. Please plan for contingencies and take extra medication, dietary supplements and/or fully charged batteries for medical equipment if your health and safety depends on these. You should take into consideration that power sources at some destinations may be unavailable, inadequate, inconvenient or unreliable.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| 1. Have you any significant medical conditions that may impact your capacity to complete this tour?<br>If yes, please specify  | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>   |                          |                          |
| If yes, how will you manage this on tour?  | <input type="text"/>     |                          |
| 2. Do you require some form of powered medical aid, such as a CPAP machine?<br>These machines may not be operable on certain international flights, modes of transport, in remote or other areas with inadequate or unreliable power sources without a fully charged independent long life battery or batteries.   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Diabetics:</b> You may be travelling and sightseeing for many hours at a time. Insulin dependent diabetics must carry extra supplies of insulin (as this medication cannot be obtained in some destinations), regulators, applicators, storage and refrigeration equipment, as well as any necessary supplements. Accommodation may not provide refrigerators in rooms. |                          |                          |
| 3. Are you diabetic?<br>Are you insulin dependent?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Do you suffer from travel sickness?<br>Remember to use an appropriate medication while on tour.   | <input type="checkbox"/> | <input type="checkbox"/> |



# Declaration, Liability and Booking Conditions

## Declaration

I declare that: I have read and understood the ASA Tour Itinerary, Reservation Application and Booking Conditions. I am aware of ASA's terms as relating to refunds, cancellations, responsibility and liability. I understand that ASA relies upon this declaration when considering this Application. I accept that there are inherent dangers and risks that may occur during any tour. I have made full and complete disclosure and have not knowingly withheld any medical information about myself from ASA. I have completed this Reservation Application honestly and accurately. I warrant that I am able to participate independently in all activities described by ASA in the itinerary without assistance from any person.

I will advise ASA in writing if any aspect of my fitness and or health conditions change materially at any time before my departure date. I understand and accept that the itinerary, accommodation and lecturers scheduled for this tour may change.

I agree and consent that ASA may give my personal information in this Reservation Application to tour service providers and relevant authorities as required by law, but for the purpose of making bookings with and engaging services provided for the tour. I understand that if I do not consent to the use of my personal information for this purpose, ASA will decline my Reservation Application.

In consideration of ASA's acceptance of my Reservation Application, I irrevocably release and indemnify ASA from all claims that I, or any other party, may have against ASA its employees, invitees, agents and contractors, however arising in respect of any loss, damage, injury, death or expense incurred in the course of travelling to, on and from any tour.

I understand and acknowledge that this Release and Indemnity applies with respect to:

1. Every general risk to which I or my personal belongings may be exposed in the course of travelling to, on or from any ASA tour
2. Every special risk, in particular medical risks, to which I may be exposed in the course of travelling to, on or from any ASA tour arising from, including, but not limited to:
  - a. intermittent power cycles and/or the temporary or permanent loss of power (beware CPAP or any other medical machine users);
  - b. dietary, food or other allergies (ASA cannot guarantee that traces of items to which you are allergic are not present in food or drink you are served, medication you are administered or other substances with which you may come into contact);
  - c. any event or situation that may compromise the administration of necessary medication or my health, safety and wellbeing generally.
3. All claims arising as a result of my or ASA's cancellation or termination of my continued participation on a tour for whatever reason (refund conditions in ASA's Booking Conditions excepted).

## Limitation of Liability

ASA is not a carrier, event or tourist attraction host, accommodation or dining service provider. All bookings made and tickets or coupons issued by ASA for transport, event, accommodation, dining and the like are issued as an agent for various service providers and are subject to the terms and conditions and limitations of liability imposed by each service provider. ASA is not responsible for their products or services. If a service provider does not deliver the product or service for which you have contracted, your remedy lies with the service provider, not ASA.

ASA will not be liable for any claim (eg. sickness, injury, death, damage or loss) arising from any change, delay, detention, breakdown, cancellation, failure, accident, act, omission or negligence of any such service provider however caused (contingencies). You must take out adequate travel insurance against such contingencies.

ASA's liability in respect of any tour will be limited to the refund of amounts received from you less all non-refundable costs and charges and the costs of any substituted event or alternate services provided. The terms and conditions of the relevant service provider from time to time comprise the sole agreement between you and that service provider.

ASA reserves the sole discretion to cancel any tour or to modify itineraries in any way it considers appropriate. Tour costs may be revised, subject to unexpected price increases or exchange rate fluctuations.

## Booking Conditions

### DEPOSITS

A deposit of \$500.00 AUD per person is required to reserve a place on an ASA tour.

Refund of deposit, less \$385.00 service fee (\$350.00 + \$35.00 GST) per person, will be given when cancellation is made before Monday 5 September 2016. Your deposit is non-refundable after this date.

### CANCELLATION FEES

If you decide to cancel your booking the following charges apply:

**5 September 2016** - 76 days prior: \$500 non refundable

75-46 days prior 25% of total amount due

45-31 days prior 50% of total amount due

30-15 days prior 75% of total amount due

14-0 days prior 100% of total amount due

***We take the day on which you cancel as being that on which we receive written confirmation of cancellation.***

### IF LA TROBE UNIVERSITY CANCELS THE COURSE

In the event that the academic program be cancelled as a result of La Trobe University, in response to Federal Government travel advice, designating the locations of the program to be unsafe, participants will be charged the cancellation fees as indicated in these booking conditions (refer to the paragraph 'Cancellation Fees').

### WILL THE COURSE PRICE OR ITINERARY CHANGE?

If the number of participants on a tour is significantly less than budgeted, or if there is a significant change in exchange rates or airfare taxes ASA reserves the right to amend the advertised price. We shall, however, do all in our power to maintain the published price. If an ASA tour is forced to cancel you will get a full refund of all tour monies paid. Occasionally circumstances beyond the control of ASA make it necessary to change airline, hotel or to make amendments to daily itineraries. We will inform you of any changes in due course.

### TRAVEL INSURANCE

ASA requires all participants to obtain comprehensive travel insurance. A copy of your travel insurance certificate and the **reverse charge** emergency contact phone number must be received by ASA no later than 75 days prior to the commencement of the tour.

### FINAL PAYMENT

The balance of the tour price will be due 75 days prior to the tour commencement date.

## PLEASE READ THE ABOVE CAREFULLY, PRINT AND SIGN BELOW

I accept the conditions on this booking form

I have read the information about the physical requirements of the tour in the detailed itinerary and confirm that I am able to meet these requirements

Applicant's Signature

Print Full Name

Dated

**Course Name**

I have enclosed a deposit of \$  (including CC or bank fee if applicable) for this tour

**By Cheque**

Please make cheques payable to *Australians Studying Abroad*

**Direct Deposit or Internet Banking**

You will need to:

1. Provide your bank with ASA's bank details (see below) and the amount you wish to transfer OR make a direct deposit through any ANZ branch
2. Include any fees levied by the banks
3. Provide a reference number (Mobile or last name recommended).
4. Complete section below, including confirmation no. (given when transaction completed).

**Australians Studying Abroad bank details**

Bank ANZ  
Branch 420 St Kilda Road, Melbourne Vic  
Swift Code ANZBAU3M  
BSB 013-423  
Account No 3472-32759

Bank confirmation No.

Reference used: Mobile or last name recommended

Date Money Transferred

**Credit Card Payment**

Credit card fees apply: Mastercard, American Express & Visa 1.95%

Please debit my:  Mastercard  American Express  Visa

I authorise ASA to debit my credit card for the amount due plus the applicable fee as above

Credit Card Number

Expiry Date  Security Code (CVC)

Bank the Card is linked to (eg. NAB or ANZ)

Cardholder's Name

Cardholder's Billing Address

State  Postcode

Country

Phone

Email

Cardholder's Signature

**AUSTRALIANS STUDYING ABROAD**

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