



# Course Reservation Application

COURSE NAME CC21504: Dante's Medieval World - Monash University

COURSE DATES 22 November - 21 December 2015

Please **complete one application, per person in block letters and sign**. Parental signature is required for participants under 18 years of age. Please mail this form with the appropriate deposit to: **P.O. Box 8285, ARMADALE, VICTORIA, 3143**. On receipt of this Reservation Application and deposit, ASA will process your booking and if approved, send you a tour confirmation.

## Applicant Details (as in passport)

TITLE Mr  Mrs  Ms  Miss  Dr  Other FIRST NAME  Preferred FIRST NAME MIDDLE NAME  SURNAME POSTAL ADDRESS CITY  STATE  COUNTRY  POSTCODE TEL. (AH)  ( ) TEL. (BH)  ( ) Mobile Tel: EMAIL address Date of birth  /  / GENDER Male  Female **Passport** Number  Expiry date  /  / Nationality  I have enclosed a colour copy of my current valid passport  ASA has a colour copy of my current passport

## Travel Plans

I wish to depart from  Melbourne  Other City in Australia  on (date)  21 / 11 / 2015I wish to return  with the Group Flight  from Alternate City in Europe  on (date)  /  /

ASA group airfares are usually very flexible. Although you are normally required to depart with the group, the airfare will allow you to extend your travels at the conclusion of the tour. Please contact our office for further information. You must nominate a return date, as flights to Australia can be heavily booked at certain times of the year.

## Meals

 I do not have any specific dietary requests  fish  poultry  red meat  dairy products eggs  pork  nuts  
 Other Please X the box if you **CAN NOT** eat any of the following:

Allergies: Refer to the Medical Information

## Correspondence

Your preferred method of correspondence  Postal Mail  Email Address 

## Emergency Contact Details

Note: this person MUST be available by telephone and be present in Australia for the duration of your tour with ASA

Name  Relationship to Traveller Address TEL. (AH)  ( ) TEL. (BH)  ( ) Mobile Tel: EMAIL address



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## Tour Accommodation

Below we have asked you to indicate your accommodation preference. Accommodation preferences will be addressed on a first-come-first-serve basis. Due to the restricted configuration of rooms allocated to us, we cannot guarantee that you will be allocated the room of your choice. **Please number the following boxes in order of preference, where 1 is your first preference.**

Option A: Includes accommodation in multi-share apartments at the Calamai Residence in Prato.

Multi-share apartments at the Calamai Residence in Prato (basic accommodation - 3-4 people per room)

I wish to share with

Option B: Flora twin-share mini apartment (payment of \$250.00 Twin Supplement required)

Twin-share apartment (2 people per room - 2 single beds)

I wish to share with

Option C: Flora mini apartment for single use (payment of \$985.00 Single Supplement required)

Flora mini-apartment for single use

## Enrolment Information

Q1: Please indicate how you are intending to enrol for this subject:

- Option 1 As a CREDIT SUBJECT as part of a degree at MONASH UNIVERSITY (Please go to Question 2)
- Option 2 As a CREDIT SUBJECT: COMPLEMENTARY COURSE from another tertiary institution (Please go to Question 2)
- Option 4 As a STUDY TOUR WITHOUT ASSESSMENT (Note an Audit fee of \$450.00AUD will be required)

Q2: If you selected OPTION 1 or 2 please complete the following:

UNIVERSITY  Monash University

Other  Campus

SCHOOL  School of Philosophical, Historical and International Studies

Other (please specify)

Have you obtained **Faculty** approval?

Yes  No

Are you studying

Full Time  Part Time?

**Please Note** In the event that you fail to enrol in this subject under the category you have indicated, then ASA reserves the right to cancel your reservation.

# Medical Information

The purpose of seeking this information is to assist ASA to determine, where necessary, whether ASA is able to make reasonable adjustments to accommodate your specific needs and whether your health and safety (or that of your fellow travellers) is likely to be compromised given your choice of tour. It will also assist you and ASA if you fall ill or have an accident whilst travelling.

- ASA reserves the right to decline your Reservation Application if this Medical Information section is not completed properly and may reject or cancel your reservation, or terminate your participation on any tour, if ASA subsequently learns that you have failed to make full and proper disclosure.
- ASA is committed to protecting the privacy of your personal information. ASA's privacy policy is available for viewing at [www.asatours.com.au](http://www.asatours.com.au)
- If ASA has any concerns about the information you have provided, it will contact you to request clarification before considering your Application.
- ASA requires you to consider carefully your limitations in light of ASA's Physical Endurance Star Rating System in ASA's Itinerary when choosing your tour.
- If you are not likely to satisfy ASA's Participation Criteria (see below), ASA, in its sole discretion, may reject your Reservation Application.
- It is a condition of your tour that you agree to accept the directions of your Tour Leaders in relation to your suitability to participate in activities planned on tour.
- ASA reserves the right to cancel your participation on a tour if your behaviour is in ASA's opinion causing undue distress or damage to any person or their property.
- If your participation is discontinued during a tour, ASA will assist by arranging your onward travel (if required) at your own cost, but you will not be refunded for forfeited parts of the tour.
- ASA groups are not accompanied by a medical practitioner. ASA recommends that you see your doctor for advice about your specific needs while overseas. You may also wish to contact a travel and vaccination clinic for advice. [www.traveldoctor.com.au](http://www.traveldoctor.com.au) tel:1300 658 444; [www.travelvax.com.au](http://www.travelvax.com.au) tel: 1300 360 164.
- Travel insurers require you to declare all existing medical conditions.
- Please carry a complete list of medications with you during the ASA tour. Include **generic names** of each medication (consult your local pharmacy for information).

Please mark **X** in the YES or NO box to every question below and provide details where necessary:

## Participation Criteria

To participate in an ASA tour, you must be reasonably fit, in good health and able to participate in all activities without assistance from Tour Leaders or other tour members. If you require assistance, a fit and able travel companion must undertake to accompany and assist you with all tasks for the duration of the whole tour. The responsibility of the Tour Leader is to ensure that the larger group enjoys a relaxing and informative journey, and he or she cannot be relied upon to provide ongoing individual assistance to any one guest.

YES NO

1. Can you walk and stand unassisted for at least 2-3 hours a day in hot, humid conditions?
2. Can you walk unassisted on and over uneven surfaces?
3. Can you climb at least 3 flights of stairs and/or walk up and down steep slopes unassisted?
4. Can you walk at a steady pace and no less than 1km every 15 - 20 minutes unassisted?
5. Can you organise, manage and carry your own luggage?
6. Can you follow and remember tour instructions and meet punctually at designated times and places?
7. Can you administer your own medication?
8. Do you have impaired vision or hearing which may impact your capacity to participate on this tour?

YES NO

1. Do you suffer from any medical conditions that may compromise your mobility and/or fitness to participate on this program?

If yes, please specify

If yes, how will you manage this on tour?

## Allergies and/or Food Intolerances

ASA will make reasonable endeavours to organise meals to suit you, provided that you give ASA adequate notice of your specific dietary requirements or allergies. You may be required to research dietary alternatives, as not all destinations may be able to offer suitable food substitutes.

YES NO

1. Do you have any food allergies or intolerances?

If yes, please specify

  


2. Have you ever had an anaphylactic reaction to anything?

If yes, please specify

  


Do you carry an epipen?

3. Do you have any other allergies or reactions to anything, including medical drugs?

If yes, please specify

  


## Existing Medical Conditions

You alone are responsible for managing any existing medical conditions, your medication and any medical equipment that you may need when on your tour. Please plan for contingencies and take extra medication, dietary supplements and/or fully charged batteries for medical equipment if your health and safety depends on these. You should take into consideration that power sources at some destinations may be unavailable, inadequate, inconvenient or unreliable.

YES NO

1. Have you any significant medical conditions that may impact your capacity to complete this tour?

If yes, please specify

  


If yes, how will you manage this on tour?

2. Do you require some form of powered medical aid, such as a CPAP machine?

These machines may not be operable on certain international flights, modes of transport, in remote or other areas with inadequate or unreliable power sources without a fully charged independent long life battery or batteries.

**Diabetics:** You may be travelling and sightseeing for many hours at a time. Insulin dependent diabetics must carry extra supplies of insulin (as this medication cannot be obtained in some destinations), regulators, applicators, storage and refrigeration equipment, as well as any necessary supplements. Accommodation may not provide refrigerators in rooms.

3. Are you diabetic?

Are you insulin dependent?

4. Do you suffer from travel sickness?

Remember to use an appropriate medication while on tour.



# Declaration, Liability and Booking Conditions

## Declaration

I declare that: I have read and understood the ASA Tour Itinerary, Reservation Application and Booking Conditions. I am aware of ASA's terms as relating to refunds, cancellations, responsibility and liability. I understand that ASA relies upon this declaration when considering this Application. I accept that there are inherent dangers and risks that may occur during any tour. I have made full and complete disclosure and have not knowingly withheld any medical information about myself from ASA. I have completed this Reservation Application honestly and accurately. I warrant that I am able to participate independently in all activities described by ASA in the itinerary without assistance from any person.

I will advise ASA in writing if any aspect of my fitness and or health conditions change materially at any time before my departure date. I understand and accept that the itinerary, accommodation and lecturers scheduled for this tour may change.

I agree and consent that ASA may give my personal information in this Reservation Application to tour service providers and relevant authorities as required by law, but for the purpose of making bookings with and engaging services provided for the tour. I understand that if I do not consent to the use of my personal information for this purpose, ASA will decline my Reservation Application.

In consideration of ASA's acceptance of my Reservation Application, I irrevocably release and indemnify ASA from all claims that I, or any other party, may have against ASA its employees, invitees, agents and contractors, however arising in respect of any loss, damage, injury, death or expense incurred in the course of travelling to, on and from any tour.

I understand and acknowledge that this Release and Indemnity applies with respect to:

1. Every general risk to which I or my personal belongings may be exposed in the course of travelling to, on or from any ASA tour
2. Every special risk, in particular medical risks, to which I may be exposed in the course of travelling to, on or from any ASA tour arising from, including, but not limited to:
  - a. intermittent power cycles and/or the temporary or permanent loss of power (beware CPAP or any other medical machine users);
  - b. dietary, food or other allergies (ASA cannot guarantee that traces of items to which you are allergic are not present in food or drink you are served, medication you are administered or other substances with which you may come into contact);
  - c. any event or situation that may compromise the administration of necessary medication or my health, safety and wellbeing generally.
3. All claims arising as a result of my or ASA's cancellation or termination of my continued participation on a tour for whatever reason (refund conditions in ASA's Booking Conditions excepted).

## Limitation of Liability

ASA is not a carrier, event or tourist attraction host, accommodation or dining service provider. All bookings made and tickets or coupons issued by ASA for transport, event, accommodation, dining and the like are issued as an agent for various service providers and are subject to the terms and conditions and limitations of liability imposed by each service provider. ASA is not responsible for their products or services. If a service provider does not deliver the product or service for which you have contracted, your remedy lies with the service provider, not ASA.

ASA will not be liable for any claim (eg. sickness, injury, death, damage or loss) arising from any change, delay, detention, breakdown, cancellation, failure, accident, act, omission or negligence of any such service provider however caused (contingencies). You must take out adequate travel insurance against such contingencies.

ASA's liability in respect of any tour will be limited to the refund of amounts received from you less all non-refundable costs and charges and the costs of any substituted event or alternate services provided. The terms and conditions of the relevant service provider from time to time comprise the sole agreement between you and that service provider.

ASA reserves the sole discretion to cancel any tour or to modify itineraries in any way it considers appropriate. Tour costs may be revised, subject to unexpected price increases or exchange rate fluctuations.

## Booking Conditions

### DEPOSITS

A deposit of \$500.00 AUD per person is required to reserve a place on an ASA tour.

### CANCELLATION FEES

If you decide to cancel your booking the following charges apply:

24 July 2015 - 75 days prior: \$500 non refundable  
75-46 days prior 25% of total amount due  
45-31 days prior 50% of total amount due  
30-15 days prior 75% of total amount due  
14-0 days prior 100% of total amount due

**We take the day on which you cancel as being that on which we receive written confirmation of cancellation.**

### UNUSED PORTIONS OF THE TOUR

We regret that refunds will not be given for any unused portions of the tour, such as meals, entry fees, accommodation, flights or transfers.

### WILL THE COURSE/TOUR PRICE OR ITINERARY CHANGE?

If the number of participants on a tour is significantly less than budgeted, or if there is a significant change in exchange rates or airfare taxes ASA reserves the right to amend the advertised price. We shall, however, do all in our power to maintain the published price. If an ASA tour is forced to cancel you will get a full refund of all tour monies paid. Occasionally circumstances beyond the control of ASA make it necessary to change airline, hotel or to make amendments to daily itineraries. We will inform you of any changes in due course.

### TRAVEL INSURANCE

ASA requires all participants to obtain comprehensive travel insurance. A copy of your travel insurance certificate and the **reverse charge** emergency contact phone number must be received by ASA no later than 75 days prior to the commencement of the tour.

### FINAL PAYMENT

The balance of the tour price will be due 75 days prior to the tour commencement date.

### PLEASE READ THE ABOVE CAREFULLY, PRINT AND SIGN BELOW

I accept the conditions on this booking form

I have read the information about the physical requirements of the tour in the detailed itinerary and confirm that I am able to meet these requirements

Applicant's Signature

Print Full Name

Dated



# Deposit Payment

Course Name

CC21504: Dante's Medieval World - Monash University

I have enclosed a non refundable deposit of \$  (including CC or bank fee if applicable) for this tour

## By Cheque

Please make cheques payable to *Australians Studying Abroad*

## Direct Deposit or Internet Banking

You will need to:

1. Provide your bank with ASA's bank details (see below) and the amount you wish to transfer OR make a direct deposit through any ANZ branch
2. Include any fees levied by the banks
3. Provide a reference number (Mobile or last name recommended).
4. Complete section below, including confirmation no. (given when transaction completed).

### Australians Studying Abroad bank details

Bank ANZ  
Branch 420 St Kilda Road, Melbourne Vic  
Swift Code ANZBAU3M  
BSB 013-423  
Account No 3472-32759

Bank confirmation No.

Reference used: Mobile or last name recommended

Date Money Transferred

## Credit Card Payment

Credit card fees apply: Mastercard, American Express & Visa 1.95%  
Please debit my:  Mastercard  American Express  Visa

I authorise ASA to debit my credit card for the amount due plus the applicable fee as above

Credit Card Number

Expiry Date  Security Code (CVC)

Bank the Card is linked to (eg. NAB or ANZ)

Cardholder's Name

Cardholder's Billing Address

State  Postcode

Country

Phone

Email

Cardholder's Signature

### AUSTRALIANS STUDYING ABROAD

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